

CHARLESTON SANITARY BOARD
OCTOBER 8, 2015, BOARD MEETING – 9:00 A.M.
MAYOR’S CONFERENCE ROOM, CHARLESTON CITY HALL
501 VIRGINIA STREET, EAST, CHARLESTON, WV 25301

NOTICE AND AGENDA

For: Members: Chairman Mayor Danny Jones and Messrs. Mike Johnson, P.E. and John Tinney, Jr., Esquire.

Others: David Molgaard, Financial Advisor; Louis S. Southworth, II, Legal Advisor; Larry L. Roller, General Manager; Crystal Sanders, Finance Manager; Tim Haapala, Operations Manager; Teresa Dawson, Administrative Assistant.

- I. Approval of August 13, 2015, Meeting Minutes (a copy to be e-mailed by 10-5).
- II. Public Speakers.
- III. Presentation of Unaudited Financial Statements and Check Registers for the periods ended July 31 and August 31, 2015 (To be e-mailed by 10-5).
- IV. Old Business.
 - A. Sherwood Forest Sewer Replacement/Rehabilitation.
 - B. Porter’s Hollow Sewer Replacement/Rehabilitation.
 - C. Other Matters.
- V. New Business.
 - A. Consider, for approval, the proposed Petition to the Charleston City Council to approve and adopt an ordinance to amend the Code of the City of Charleston, West Virginia, with respect to adoption of a revised CSB Tariff setting forth rules and regulations and increasing existing rates and charges for sanitary sewer service, and authorize the CSB General Manager to take all actions necessary to support its adoption and implementation.
 - B. Consider, for approval, and authorize the General Manager to take all actions necessary to effect the award of the Authorization to Proceed Work Order No. 5, in the amount of \$8,500.00 (under the general engineering contract with The Thrasher Group, Inc.), for the construction administration phase for the Iowa Street and 35th Street Pump Station Replacement Projects. Work

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- Includes: construction stakeout surveying and construction contract administration. CSB budgeted \$15,000.00 for this work in its FYE16 budget.
- C. Consider for approval, and authorize the General Manager to take all actions necessary to effect the award of the Authorization to Proceed Work Order No. 6 in the amount of \$51,940.00 (under the general engineering contract with The Thrasher Group, Inc.), for the construction administration and Resident Project Representative (RPR) phases for the Twilight Drive Force Main Relocation Project. Work Includes: construction stakeout surveying; construction contract administration; and RPR during construction. CSB budgeted \$94,000.00 for this work in its FYE16 budget.
- D. Consider for approval, and authorize the General Manager to take all actions necessary to effect the award of the Authorization to Proceed Work Order No. 7 in the amount of \$153,000.00 (under the general engineering contract with The Thrasher Group, Inc.), for the design and bidding phase services for the Hickory Hollow Sanitary Sewer Replacement Project. The sanitary sewer trunk line is beyond its useful service life and needs to be replaced. Work Includes: preliminary and final designs; development of bid plans and specifications; and bid opening and award. CSB budgeted \$160,500.00 for this work in its FYE16 budget.
- E. Consider for approval, and authorize the General Manager to take all actions necessary to effect the award of the Authorization to Proceed Work Order No. 8 in the amount of \$69,695.00 (under the general engineering contract with The Thrasher Group, Inc.), for the design and bidding phase services for the Emerald Road Pump Station Rehabilitation Project. The pumps, piping, valves, electrical components and controls need to be replaced and a standby diesel engine pump system or generator with an automatic transfer switch will be installed. This is a CSO LTCP project. Work Includes: preliminary and final designs; development of bid plans and specifications; and bid opening and award. CSB budgeted \$80,000.00 for this work in its FYE16 budget.
- F. Consider for approval, and authorize the General Manager to take all actions necessary to effect the award of the Authorization to Proceed Work Order No. 9 in the amount of \$27,900.00 (under the general engineering contract with The

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Thrasher Group, Inc.), for the design and bidding phase services for the annual Pipe Lining and Manhole Rehabilitation Project. Parts of CSB's collection system (pipe lines and manholes) are beyond their useful life, but are good enough to be rehabilitated in place, with special in-situ linings and coatings. Work Includes: preliminary and final designs; development of bid plans and specifications; and bid opening and award. CSB budgeted \$60,000.00 for this work in its FYE16 budget.

G. Consider, for approval, and authorize the General manager to take all actions necessary to issue a purchase contract to Conley Fabrication, LLC, of Mineral Wells, WV, the lowest responsible bidder, in the amount of \$35,865.00 for two new aluminum dump truck beds (\$13,400.00 for one single axel truck and \$22,465.00 for one double axel truck) to replace deteriorated steel beds for two CSB dump trucks (budgeted at \$38K). (The only other bidder was Alfab, Inc., of Smithville, WV, with a total bid of \$47,850.00 - \$21,925.00 for one single axel truck and \$25,925.00 for one double axel truck.)

H. Consider, for approval, and authorize the General manager to take all actions necessary to issue a purchase contract to Polydyne, Inc., the only bidder, for (1) dry polymer for the Dewatering Building belt press (BFP) at \$1.52/lb. (down from \$1.79/lb. last year – estimated need of 19,250 lbs. for a total estimated cost of \$29,260.00) and (2) dry polymer for the Dewatering Building drum thickener RDT) at \$1.49/lb. (down from \$1.79/lb. last year – estimated need of 16,500 lbs. for a total estimated cost of \$24,585.00)

I. Consider, for approval, and authorize the General manager to take all actions necessary to issue a purchase contract to Coastal Water Technology, LLC, the only bidder, for liquid polymer for anti-foam use at the Plant effluent to the Kanawha River at \$0.84/lb. (down from \$0.90/lb. last year – estimated need of 22,500 lbs. for a total estimated cost of \$18,900.00)

VI. Other matters for information and discussion.

A. Porter's Hollow Line Replacement and Rehabilitation Project – Financing - WDA/MHI/CSB Rates.

B. Diffuser.

C. Capital Projects Schedule.

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- D. Other.
- VII. Executive session matters.
 - A. Personnel Matters.
 - B. Legal Matters.
 - 1. J. F. Allen Construction Company.
 - 2. Jamestown PSC Complaint.
 - 3. Keystone Drive Slip.
 - 4. Summit Lane Slip.
 - 5. Other.
- VIII. Next Scheduled Meeting - Thursday, December 10, 2015.
- IX. Adjourn.

October 2, 2015 – Copies *via* e-mail to Board Members, Advisors and Staff and, for posting, to CSB IT Manager and Charleston City Clerk.