

CHARLESTON SANITARY BOARD

**MARCH 11, 2021 BOARD MEETING – 10:30 A.M.
VIA ZOOM TELECONFERENCE**

NOTICE AND AGENDA

For: Members: Chairwoman Mayor Amy Shuler Goodwin and Messrs. Mike Johnson, P.E. and Jack Rossi, CPA, Treasurer.

Others: Steve A. Cooper, General Manager; Louis S. Southworth, II, Legal Advisor; Crystal Sanders, Finance Manager; Tim Haapala, Operations Manager; and Teresa Dawson, Board Secretary and Administrative Assistant

- I. Approval of the February 11, 2021 Minutes (to be e-mailed by 3-9).
- II. Public Speakers.
- III. Old Business.
 1. Woodward Drive Sewer Replacement Project.
- IV. New Business.
 - A. Unaudited Financial Reports and Check Registers for the period ended February 28, 2021 (to be e-mailed by 3-9).
 - B. Consider for approval and authorize the CSB General Manager, or his designee, to take all actions necessary to execute and submit its draw resolution and attached invoices (SRF Payment Requisition Form #9) in the amount of \$544,318.61 to West Virginia Department of Environmental Protection for its Woodward Branch Sanitary Sewer Replacement and Rehabilitation Project, Phases I and II.
 - C. Consider for approval and authorize the General Manager, or his designee, to take all actions necessary to effect the purchase of a \$5M catastrophic pollution liability insurance policy offered by Indian Harbor Insurance Company, through CSB's agent, Assured Partners of WV dba Commercial Insurance Services, for a three-year term for \$84,252.66, plus terrorism and WV surcharge fees, payable in advance, with a deductible of \$50K.

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- D. Consider for approval and authorize the General Manager, or his designee, to present a Resolution Requesting City Council of the City of Charleston to authorize the City to file civil actions in the Circuit Court of Kanawha County for the condemnation of property for sanitary sewer easements necessary for the Sanitary Board to construct, install and complete its sanitary sewer replacement and rehabilitation project for Contract 18-3B Phase 2 Woodward Branch.
- E. Consider for approval and authorize the General Manager, or his designee, to take all actions necessary to effect Task Order No. 1, under the March 1, 2021 Agreement for Engineering Services with Burgess and Niple, Inc. for Miscellaneous Professional Engineering Services. CSB FYE20 Expense Budget includes \$75,000.00 for miscellaneous contract engineering needs.
- F. Consider for approval and authorize the General Manager, or his designee, to take all actions necessary to effect Task Order No. 2, in the amount of \$98,700.00, under the March 1, 2021 Agreement for Engineering Services with Burgess and Niple, Inc. for design and bidding phase services for the Chesterfield Avenue, James Street and Roosevelt Avenue Lift Station Improvements Project. CSB FYE20 capital budget for this item is \$105,000.00.
- G. Other.
- V. Executive Session Matters.
 - A. Personnel matters.
 - B. Legal matters.
 - 1. CSB v. Colonial, et al.
 - 2. Russell Williams vs. CSB
 - 3. Other

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VI. Next Scheduled Meeting: April 8, 2021

VII. Adjourn.

March 4, 2021 – Copies via e-mail to Board members, advisors and staff and for posting, to the CSB IT Manager and Charleston City Clerk.