

CHARLESTON SANITARY BOARD

FEBRUARY 11, 2021 BOARD MEETING – 10:30 A.M.

VIA ZOOM TELECONFERENCE

NOTICE AND AGENDA

For: Members: Chairwoman Mayor Amy Shuler Goodwin and Messrs. Mike Johnson, P.E. and Jack Rossi, CPA, Treasurer.

Others: Steve A. Cooper, General Manager; Louis S. Southworth, II, Legal Advisor; Crystal Sanders, Finance Manager; Tim Haapala, Operations Manager; and Teresa Dawson, Board Secretary and Administrative Assistant

- I. Approval of the January 14, 2021 Minutes (to be e-mailed by 2-8).
- II. Public Speakers.
- III. Old Business.
 1. Woodward Drive Sewer Replacement Project.
- IV. New Business.
 - A. Unaudited Financial Reports and Check Registers for the periods ended December 31, 2020 and January 31, 2021 (to be e-mailed by 2-8).
 - B. Consider for approval, and authorize the CSB General Manager, or his designee, to take all actions necessary to execute and submit its draw resolution and attached invoices (SRF Payment Requisition Form #8) in the amount of \$762,730.79 to West Virginia Department of Environmental Protection for its Woodward Branch Sanitary Sewer Replacement and Rehabilitation Project, Phases I and II.
 - C. Consider for approval, and authorize the General Manager, or his designee, to take all actions necessary to effect an Agreement for Engineering Services with Burgess and Niple, Inc., selected through West Virginia State Code Chapter 5G-1-3 using the Quality Based Selection (QBS) procedure as a

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guideline. The Agreement will commence on March 1, 2021 and expire February 29, 2024.

- D. Other.
- V. Executive Session Matters.
 - A. Personnel matters.
 - B. Legal matters.
 - 1. CSB v. Colonial, et al.
 - 2. Russell Williams vs. CSB
 - 3. Other
- VI. Next Scheduled Meeting: March 11, 2021
- VII. Adjourn.

February 4, 2021 – Copies via e-mail to Board members, advisors and staff and for posting, to the CSB IT Manager and Charleston City Clerk.