

**THE SANITARY BOARD OF THE
CITY OF CHARLESTON, WEST VIRGINIA,
A MUNICIPAL UTILITY**

ENGINEERING DEPARTMENT MANAGER

The Sanitary Board of the City of Charleston, West Virginia, a Municipal Utility (CSB), is seeking a State of West Virginia, Registered Professional Engineer for the position of Engineering Department Manager. The Engineering Department Manager will report to the Operations Manager and will directly supervise CSB engineers, surveyors, GIS Manager and other assigned CSB staff, as well as CSB hired consulting engineers and contractors.

Primary Duties: Among others, supervise assigned employees, consulting engineers and contractors; design and endorse plans for sewage treatment, collection and conveying systems; manage the CSB's Capital Improvement Projects (CIP); review and approval of new collection systems and sewer plans issued through the City Building Department; field inspections; supervises and performs engineering studies and designs to assure compliance with EPA, WVDEP policies and regulations regarding CSO's.

Knowledge/Skills: Among others, Considerable knowledge of public works/utility projects (design, funding, operation and construction); budgeting, planning, estimating and funding skills for capital improvements; management skills for supervision of in-house staff and hired engineering consultants and contractors; ability to manage multiple tasks and projects; and effective written and verbal communication skills;

Education: Bachelor's Degree in Engineering, preferably Civil or Sanitary/Environmental Engineering; must be a State of West Virginia Registered Professional Engineer; and must have a valid Driver's License.

Salary and Benefits: The Sanitary Board offers an excellent compensation package including a competitive wage and access to a full range of excellent benefits including; health, vision, dental and life insurance; the PERS (State) Retirement program and a generous paid-leave (annual and sick leave) program.

Please respond by providing a complete, current resume and a letter of interest. Responses should be addressed to: The Sanitary Board of the City of Charleston, WV, 208 26th Street, West, Charleston, WV 25387-1818, Attn: HR Manager. No phone calls please. Equal Opportunity Employer.