

CHARLESTON SANITARY BOARD

DECEMBER 14, 2017, BOARD MEETING – **10:30** A.M.
MAYOR'S CONFERENCE ROOM, CHARLESTON CITY HALL
501 VIRGINIA STREET, EAST, CHARLESTON, WV 25301

NOTICE AND AGENDA

For: Members: Chairman Mayor Danny Jones and Messrs. Mike Johnson, P.E. and Jack Rossi.

Others: David Molgaard, Financial Advisor; Louis S. Southworth, II, Legal Advisor; Larry L. Roller, General Manager; Crystal Sanders, Finance Manager; Tim Haapala, Operations Manager; Teresa Dawson, Administrative Assistant.

- I. Approval of October 12, 2017, Meeting Minutes and November 28, 2017 Meeting Minutes (copies to be e-mailed by 12-8-17).
- II. Public Speakers.
- III. Presentation of Unaudited Financial Statements and Check Registers for the periods ended October 31 and November 30, 2017, (copies to be e-mailed by 12-8-17) and presentation of the June 30, 2017, Audited Financials.
- IV. Old Business.
 - A. Porter Hollow Project.
 - B. Other Matters.
- V. New Business.
 - A. Consider, for approval, the proposed schedule of meetings of the Board at 10:30 a.m. in the Mayor's Conference Room at Charleston City Hall on the second Thursday of each even month in 2018.
 - B. Consider, for approval, and authorize the CSB General Manager or his designee, to take all actions necessary to effect Task Order No. 3, in the amount of \$1,049,000.00, under the July 17, 2017, Agreement for Engineering Services with Burgess and Niple, Inc. for the design and bidding and special services phases of the Woodward Branch Sanitary Sewer Improvements Project. The CSB FYE 18 Capital Budget for this work is \$420,000.00.
 - C. Consider, for approval, and authorize the CSB General Manager or his designee, to take all actions necessary to effect Task Order No. 4, in the amount of \$100,000.00, under the July 17, 2017, Agreement for Engineering Services with Burgess and Niple, Inc. for cleaning, televising and videotaping CSB designated

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NOTICE & AGENDA, CONTINUED

segments of sewer lines and making recommendations for how best to rehabilitate the sewer lines. This is part of CSB's annual sewer line rehabilitation program. The CSB FYE 18 Capital Budget for this work is \$50,000.00.

- D. Consider, for approval and take all actions necessary to effect Change Order No. 2 to the Tri State Pipeline Inc. September 22, 2016, combined (a) Porter Branch & Spring Branch Sanitary Sewer Improvements, Contract 15-1 and (b) Callie Road & Anderson Heights Road Sanitary Sewer Improvements, Contract 15-2, with a <\$788.00> decrease in the combined \$9,880,348.85 Contract Price to \$9,879,560.85 and no change to the Contract Time Final Completion Date of October 6, 2017. The decrease in the Contract Price is due to less special backfill material needed because a section of Line AH8 could be raised slightly due to the actual location of an extant water line.
- E. Consider, for approval and take all actions necessary to effect Change Order No. 1 to the Pipe Plus, Inc. May 11, 2017, Emerald Heights Sewage Pump Station Improvements Contract 15-6, with a <\$14,035.00> decrease in the \$1,290,000.00 Contract Price to \$1,275,965.00 and no change to the Contract Time Final Completion Date of February 15, 2018. Due to existing field conditions, an insertion valve and magnetic type flow meter could not be installed in the pump station discharge piping, as planned. Both the insertion valve and magnetic flow meter were deleted from the contract. Due to the same unforeseen condition, additional work was necessary to connect the discharge piping from the new diesel engine pump into the existing pump station discharge piping.
- VI. Other matters for information and discussion.
 - A. Capital Projects Schedule.
 - B. Other.
- VII. Executive session matters.
 - A. Personnel Matters.

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NOTICE & AGENDA, CONTINUED

B. Legal Matters.

1. CSB v EPA.
2. O'Dell/Holsclaw v CSB (Notice of Appeal to WV Sup. Court 11-28-17).
3. J. F. Allen Construction Company (Business Court - 1-22-18 trial date).
4. Sines v CSB, CRW and Potesta.
5. Other.

VIII. Next Scheduled Meeting - Thursday, February 8, 2018.

IX. Adjourn.

December 6, 2017 – Copies *via* e-mail to Board Members, Advisors and Staff and, for posting, to CSB IT Manager and Charleston City Clerk.