

CHARLESTON SANITARY BOARD

DECEMBER 13, 2018, BOARD MEETING – **10:30** A.M.
MAYOR'S CONFERENCE ROOM, CHARLESTON CITY HALL
501 VIRGINIA STREET, EAST, CHARLESTON, WV 25301

AMENDED NOTICE AND AGENDA

For: Members: Chairman Mayor Danny Jones and Messrs. Mike Johnson, P.E. and Jack Rossi.

Others: Amy Goodwin, Mayor-Elect; David Molgaard, Financial Advisor; Louis S. Southworth, II, Legal Advisor; Larry L. Roller, General Manager; Crystal Sanders, Finance Manager; Tim Haapala, Operations Manager; Teresa Dawson, Administrative Assistant.

- I. Approval of October 11, 2018, Meeting Minutes (copies to be e-mailed by 12-11-18).
- II. Public Speakers.
- III. Presentation of Unaudited Financial Statements and Check Registers for the periods ended October 31 and November 30, 2018, (copies to be e-mailed by 12-11-18) and presentation of the June 30, 2018, Audited Financials.
- IV. Old Business.
 - A. Porter Hollow Project.
 - B. Other Matters.
- V. New Business.
 - A. Consider, for approval, the proposed schedule of meetings of the Board at 10:30 a.m. in the Mayor's Conference Room at Charleston City Hall on the second Thursday of each even month in 2019.
 - B. Consider, for approval, amendment of the FYE 2019 Budget.
 - C. Elect Board secretary and treasurer.
 - D. Consider, for approval, and authorize the CSB General Manager to take all actions necessary, effective beginning with business on January 8, 2019, to effect the deletion of Danny Jones and the addition of Amy Shuler Goodwin with respect to administration of and as authorized signatories for all CSB accounts with Chase Bank.

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- E. Consider, for approval, and authorize the CSB General Manager or his designee, to effect Change Order No. 1 to the Chestnut Ridge Communication Services, Inc September 18, 2018, Contract for Core Facility Fiber Upgrade to substitute an equivalent two runs of 24 strand fiber for one run of 48 strand fiber (not timely available) in the amount of \$871.00, thus revising the original contract amount from \$60,588.00 to \$61,459.00 with no changes to contract times.
- F. Consider, for approval, and authorize the CSB General Manager or his designee, to effect the award of a purchase contract to CUES, Inc. of Orlando, FL., the only responsible bidder, for a sewer pipe crawler camera inspection system installed in a cargo van for CSB's Maintenance Department for a total cost of \$198,750.00. CSB FYE19 Capital Budget for this item is \$225,000.00.
- G. Consider, for approval, and authorize the General Manager, or his designee, to effect the award of a purchase contract to State Equipment, Incorporated of Cross Lanes, WV, the lowest qualifying responsible bidder, for a tracked excavator, hydraulic thumb, hydraulic hammer and two digging buckets for CSB's Maintenance Department for a total cost of \$71,649.00. FYE 19 Capital Budget for this item is \$80,000.00. (There were two other lower bidders, Bobcat of Advantage Valley of Cross Lanes, WV, with a bid of \$65,310.00 and Leslie Equipment Company of Cross Lanes, WV with a bid of \$69,579.00; both bidder's equipment did not meet CSB's specification.)
- H. Consider for approval and authorize the CSB General Manager or his designee, to effect the award of a purchase contract to Charter Machine Company of Metuchen, NJ, the lowest responsible bidder, for a sludge

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filter press for dewatering digested solids in CSB's wastewater treatment plant for a total cost of \$318,500.00. This filter press replaces CSB's oldest (24-years old) existing sludge filter press. CSB FYE19 Capital Budget for this item is \$350,000.00.

- I. Consider, for approval, and authorize the CSB General Manager or his designee, to take all actions necessary to effect Work Change Directive No. 3, to the Pipe Plus, Inc. July 31, 2018, Combined Contracts 15-1 and 15-2 [(a) Porter Branch & Spring Branch Sanitary Sewer Improvements, Contract 15-1 and (b) Callie Road & Anderson Heights Road Sanitary Sewer Improvements, Contract 15-2], to deduct the cost of duplicative work items, correct the location of a house service clean-out incorrectly called out on the plans and to deduct unnecessary corrective work in manholes originally contemplated, but now determined unnecessary, at an estimate deductive cost of <\$2,064.00>. The actual cost of this change is included in the Combined Contracts Change Order No. 1, below.
- J. Consider, for approval and authorize the General Manager or his designee to take all actions necessary to effect Work Change Directive No. 4, to the Pipe Plus, Inc. July 31, 2018, Combined Contracts 15-1 and 15-2 [(a) Porter Branch & Spring Branch Sanitary Sewer Improvements, Contract 15-1 and (b) Callie Road & Anderson Heights Road Sanitary Sewer Improvements, Contract 15-2], in the amount of \$9,034.38 and to increase the contract time by five (5) calendar days. The extra cost includes the following additional work: removing fill dirt placed by the previous contractor along a portion of creek bank off Swann Road, re-grading the bank for drainage, installing rock armor along the bank slope and swapping out a top section of one manhole to adjust it to the new

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bank grade; and filling in an abandoned water well. The contract allotted inclement weather days for the month of September were exceeded and resulted in five (5) calendar days of additional contract time. The actual cost of this change and the change in contract time is included in the Combined Contracts Change Order No. 1, below.

- K. Consider, for approval and authorize the General Manager or his designee to take all actions necessary to effect Change Order No. 1 to the Pipe Plus, Inc. July 31, 2018, Combined Contracts 15-1 and 15-2 [(a) Porter Branch & Spring Branch Sanitary Sewer Improvements, Contract 15-1 and (b) Callie Road & Anderson Heights Road Sanitary Sewer Improvements, Contract 15-2], in the amount of \$21,616.37, thus revising the original contract amount from \$7,610,152.75 to \$7,631,769.12 and increasing the contract time seven (7) calendar days, thus revising the original Final Completion Date from July 16, 2019, to July 23, 2019. This change order accounts for the cost changes associated with Work Change Directive Nos. 1 through 4. The seven (7) calendar days increase in contract time is due to exceedances in the contracted allotted inclement weather days for the months of September (5-days) and October (2-days).
- L. Consider, for approval and authorize the General Manager or his designee to take all actions necessary to effect Amendment No. 1 of the Authorization to Proceed Work Order No. 14 to increase the cost by \$6,000.00 from \$58,950.00 to \$64,950.00 due to unforeseen field conditions under the July 1, 2014, Agreement for Engineering Services with The Thrasher Group, Inc. for construction phase engineering and resident project representative services for the Sherwood Forest Pump Station Upgrade Project.

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- VI. Other matters for information and discussion.
 - A. Capital Projects Schedule.
 - B. Other.
- VII. Executive session matters.
 - A. Personnel Matters.
 - B. Legal Matters.
 - 1. CSB v EPA (2).
 - 2. O'Dell/Holsclaw v CSB.
 - 3. J. F. Allen Construction Company v CSB.
 - 4. CSB v Colonial Surety (Tri-State).
 - 5. Other.
- VIII. Next Scheduled Meeting - Thursday, February 14, 2019.
- IX. Adjourn.

December 5, 2018 – Copies *via* e-mail to Board Members, Mayor-elect Goodwin, Advisors and Staff and, for posting, to CSB IT Manager and Charleston City Clerk.