

**SANITARY BOARD OF THE CITY OF CHARLESTON, WV,
A MUNICIPAL UTILITY
Addition and Renovations to Existing Metal Building
January 2019**

Sealed proposals for furnishing and installing an approximate 18-foot long by 32-foot wide by 14-foot high eave height gable end addition to an existing 32-foot wide by 72-foot long Parkline, Inc., Type AL building with all appurtenances and interior and exterior remodeling, as shown and specified on the project documents for the Sanitary Board of the City of Charleston, WV, a Municipal Utility (CSB) will be received at the CSB Office at 208 26th Street, West, Charleston, WV 25387, until 10:00 a.m., E.S.T, on Thursday, February 7, 2019. Bids will then be publicly opened and read aloud. Any bids received later than the above time and date will be returned unopened to the bidder. No conditional bids will be accepted.

This work generally consists of providing all labor, equipment and materials necessary to install, in accordance with all applicable building codes: a metal building addition; enlarge existing west end doorway and relocate existing man door to new end wall; a new 12-foot by 12-foot overhead roll-up door; one 32-foot by 6-foot reinforced concrete slab on grade; electrical; and all other appurtenances and items as shown and specified in the project documents. Upon issuance of a written Notice to Proceed, the Work shall be completed within 105-consecutive calendar days thereafter.

Contract Documents may be examined at the following places.

Charleston Sanitary Board
208 26th Street, West
Charleston, WV 25387

Contractor's Association of WV
2114 Kanawha Boulevard, E.
Charleston, WV 25311

Plans and Specifications may be obtained from the office of the CSB, at 208 26th Street, West, Charleston, West Virginia, 25387 for twenty-five (\$25.00) dollars and are non-refundable.

Each Bid must be submitted in a sealed envelope containing the Bid Bond, Certificates of Compliance, Power of Attorney and all other necessary documents, and a separate sealed envelope inside containing the Bid. Proposals must be made on the forms furnished by the CSB in the manner designated in the Contract Documents and must be enclosed in a sealed envelope bearing the name and address of the Bidder and the notation "Bid Enclosed" on the outside.

Both envelopes must have the following information in the lower left-hand corner:
Name and address of Bidder, Addition and Renovations to Existing Metal Building, to be opened 10:00 a.m., EST., Thursday, February 7, 2019.

The main envelope will be opened first and the Bid Bond, Power of Attorney, Certificates of Compliance and other pertinent required documents will be checked to make sure that all documents are in order. If the documents are found to be in order, the envelope containing the Bid will then be opened and publicly read aloud. If the documents are not in order, the envelope

**SANITARY BOARD OF THE CITY OF CHARLESTON, WV,
A MUNICIPAL UTILITY
Addition and Renovations to Existing Metal Building
January 2019**

containing the Bid will not be opened and the bid will be considered non-responsive and will be returned to the Bidder.

Bids shall be accompanied by certified check or Bid Bond payable to the Sanitary Board of the City of Charleston in an amount equal to five percent (5%) of the base Bid.

Bids received after the scheduled closing time for the reception of Bids will be returned unopened to the Bidders. The CSB reserves the right to reject any and all Bids and is not necessarily bound to accept the lowest bid, if said bid is contrary to the best interest of the CSB. The CSB reserves the right to waive any informalities in the bidding process.

All prospective Bidders **must** attend a **mandatory** Pre-bid Conference to be held at the **CSB Office, 208 26th Street West, Charleston, WV 25387, on Thursday, January 24, 2019 at 10:00 am., EST. Bids submitted by Bidders that did not attend the mandatory Pre-bid Conference will not be opened and will be returned non-responsive.**

Per the requirements of the Article 21-11-11 of the Code of the State of West Virginia, any Contractor submitting a Bid on the Project hereby certifies, indicates, and acknowledges that he/she has a Contractor's license from the State of West Virginia and meets all the qualifications required by the statutes of the state and subdivision in which the Work is to be performed.

Per the requirements of Article 21-1D-5 of the Code of the State of West Virginia, any Contractor submitting a Bid for a public improvement construction contract shall provide an affidavit of compliance that the Contractor has a written drug-free workplace policy. Failure to complete the Drug Free Workplace Conformance Affidavit Bid Form shall result in disqualification of the Bid.

Sanitary Board of the City of Charleston,
West Virginia, a Municipal Utility

BY: _____
Tim G. Haapala, P.E.
CSB Operations Manager