

# **CHARLESTON SANITARY BOARD**

AUGUST 14, 2019, BOARD MEETING – **10:30** A.M.

AV CONFERENCE ROOM, THIRD FLOOR, CHARLESTON CITY HALL

501 VIRGINIA STREET, EAST, CHARLESTON, WV 25301

## **AMENDED NOTICE AND AGENDA**

For: Members: Chairwoman Mayor Amy Shuler Goodwin and Messrs. Mike Johnson, P.E. and Jack Rossi, CPA, Treasurer.

Others: Steve A. Cooper, General Manager; Louis S. Southworth, II, Legal Advisor; Tim Haapala, Operations Manager; Crystal Sanders, Finance Manager; and Teresa Dawson, Board Secretary and Administrative Assistant.

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- I. Approval of June 13<sup>th</sup> 2019, Meeting Minutes (copies to be e-mailed by 8-12-19).
- II. Public Speakers.
- III. Presentation of Unaudited Financial Statements and Check Registers for the periods ended June 30, 2019, and July 31, 2019 (copies to be e-mailed by 8-12-19).
- IV. Old Business.
  - A. Porter Hollow Project.
  - B. Sherwood Forest Project.
  - C. Angel Terrace and Ferry Branch Pump Stations Projects.
  - D. Other Matters.
- V. New Business.
  - A. Consider, for approval, and authorize the CSB General Manager or his designee, to take all actions necessary to effect the award of the CSB audit services contract for the fiscal year periods ending June 30, 2019 and June 30, 2020, to the best qualified firm responding to the CSB Request for Proposals, Suttle & Stalnaker, PLLC, at the base price of \$25,000.00 for 2019 and \$26,000.00 for 2020 per year.

# CHARLESTON SANITARY BOARD

AUGUST 14, 2019, BOARD MEETING

NOTICE & AGENDA, CONTINUED

- B. Consider, for approval, and authorize the General Manager, or his designee, to take all actions necessary to effect the \$198,087.50 uncollectible accounts “write off” for the period January 1, 2018, through June 30, 2018, (the “write off” for the same period in 2017 was \$213,306.64).
  - C. Consider for approval and authorize the General Manager, or his designee, to effect the award of a construction contract for the Biennial Construction and Maintenance Contract, to the responsible low bidder, Garcie R. Marker and Sons, Inc. (Marker), with the total hourly rate, if all equipment and labor are required, of \$907.00. The total hourly rate of \$907.00 is only 1% higher than Marker’s bid of \$898.00 in 2017 and 2015. Twenty out of twenty-six hourly unit costs for each line item that makes up this bid are identical to those unit costs tendered by Marker in 2017 and 2015. There was only one other bidder, Waterworks Construction, LLC, whose bid was \$2,051.50 for the total hourly rate.
  - D. Consider for approval and authorize the General Manager, or his designee, to present a Resolution Requesting City Council of the City of Charleston to authorize the City to file civil actions in the Circuit Court of Kanawha County for the condemnation of property for sanitary sewer easements necessary for the Sanitary Board to reroute vulnerable sanitary sewer lines to locations that will be accessible for operation and maintenance and will further the public health and safety.
- VI. Other matters for information and discussion.
- A. Capital Improvement Projects Schedule.
  - B. Other.
- VII. Executive session matters.
- A. Personnel Matters.
  - B. Legal Matters.

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AUGUST 14, 2019, BOARD MEETING

NOTICE & AGENDA, CONTINUED

1. CSB v Colonial, et al & v TSP & B&N
2. J. F. Allen v CSB.
3. CSB v EPA.
4. Other.

VIII. Next Scheduled Meeting - Thursday, October 10th, 2019.

IX. Adjourn.

August 8, 2019 – Copies *via* e-mail to Board Members, Advisors and Staff and, for posting, to CSB IT Manager and Charleston City Clerk.