

CHARLESTON SANITARY BOARD

AUGUST 13, 2020 BOARD MEETING – 10:30 A.M.

VIA ZOOM TELECONFERENCE

NOTICE AND AGENDA

For: Members: Chairwoman Mayor Amy Shuler Goodwin and Messrs. Mike Johnson, P.E. and Jack Rossi, CPA, Treasurer.

Others: Steve A. Cooper, General Manager; Louis S. Southworth, II, Legal Advisor; Crystal Sanders, Finance Manager; Tim Haapala, Operations Manager; and Teresa Dawson, Board Secretary and Administrative Assistant

- I. Approval of the June 11, 2020 Minutes (to be e-mailed by 8-10).
- II. Public Speakers.
- III. Unaudited Financial Reports and Check Registers for the periods ended June 30, 2020 and July 31, 2020 (to be e-mailed by 8-10).
- IV. Old Business.
 - A. Porter Hollow Project.
 - B. Other matters.
 1. Woodward Drive Sewer Replacement Project.
- V. New Business.
 - A. Consider, for approval, and authorize the General Manager to take all actions necessary to effect the \$189,632.78 uncollectible accounts “write off” for the period January 1, 2019, through June 30, 2019 (\$198,087.50 for the same period in 2018).
 - B. Consider for approval, and authorize the CSB General Manager, or his designee, to take all actions necessary to execute and submit its draw resolution and attached invoices (SRF Payment Requisition Form #2) in the amount of \$483,777.91 to West Virginia Department of Environmental Protection for its

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NOTICE AND AGENDA, CONTINUED**

Woodward Branch Sanitary Sewer Replacement and Rehabilitation Project, Phases I and II.

C. Consider for approval, and authorize the CSB General Manager, or his designee, to take all actions necessary to effect Change Order No. 3, to Tribute Contracting and Consultants, Inc. Contract 18-3A Phase I Woodward Branch Sanitary Sewer Improvements Project with no change to the Contract Price, thus the current contract amount remains \$5,144,375.00 and a 30-calendar day extension to the Contract Time, thus revising the date of Substantial Completion from May 5, 2021 to June 3, 2021 and the date of Final Completion from June 4, 2021 to July 5, 2021. The increase in Contract Time is due to COVID19 related delays which affected the contractor's mobilization of manpower and equipment to the project.

D. Other.

VI. Executive Session Matters.

A. Personnel matters.

B. Legal matters.

1. CSB v. Colonial, et al.
2. J.F. Allen v. CSB
3. CSB v. EPA
4. Russell Williams vs. CSB
5. Other

VII. Next Scheduled Meeting: September 10, 2020

VIII. Adjourn.

August 5, 2020 – Copies via e-mail to Board members, advisors and staff and for posting, to the CSB IT Manager and Charleston City Clerk.