

CHARLESTON SANITARY BOARD

APRIL 9, 2020 BOARD MEETING – 10:30 A.M.

VIA TELECONFERENCE

NOTICE AND AGENDA

For: Members: Chairwoman Mayor Amy Shuler Goodwin and Messrs. Mike Johnson, P.E. and Jack Rossi, CPA, Treasurer.

Others: Steve A. Cooper, General Manager; Louis S. Southworth, II, Legal Advisor; Crystal Sanders, Finance Manager; Tim Haapala, Operations Manager; and Teresa Dawson, Board Secretary and Administrative Assistant

- I. Approval of the February 27, 2020 Meeting Minutes (to be e-mailed by 4-6).
- II. Public Speakers.
- III. Presentation of Unaudited Financial Reports and Check Registers for the periods ended February 28, 2020 and March 31, 2020 (to be e-mailed by 4-6).
- IV. Old Business.
 - A. Porter Hollow Project.
 - B. Other matters.
- V. New Business.
 - A. Consider, for approval, the FYE 2021 Budget (to be e-mailed by 4-6).
 - B. Consider for approval, and authorize the CSB General Manager, or his designee, to effect the award of a purchase contract to Stephens Auto Center, of Danville, WV, the only responsible bidder, for a Ford F-550 truck chassis cab, in the amount of \$38,324.00. This truck chassis cab replaces CSB Pump Department's unit 94 (2008 model). CSB FYE20 capital budget for this item is \$42,000.00.

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- C. Consider for approval, and authorize the CSB General Manager, or his designee, to effect the award of a purchase contract to Baker Truck Equipment Company, of Hurricane, WV, the only responsible bidder, for a Stellar Industries, Inc. mechanics truck service body and crane, in the amount of \$52,707.00. This mechanics truck service body and crane replaces CSB Pump Department's unit 94 (2008 model). CSB FYE20 capital budget for this item is \$54,000.00.
- D. Consider for approval, and authorize the CSB General Manager, or his designee, to effect the award of a purchase contract to Stephens Auto Center of Danville, WV, the only responsible bidder, for a Ford F-250 extended cab, 4x4 pick-up truck, in the amount of \$29,997.00. This extended cab pick-up truck replaces CSB Maintenance Department's unit 100 (2008 model). CSB FYE20 capital budget for this item is \$40,000.00.
- E. Consider for approval, and authorize the CSB General Manager, or his designee, to take all actions necessary to effect Change Order No. 1, to Tribute Contracting and Consultants, Inc. Contract 18-3A Phase 1 in the amount of <\$387,688.00>, thus revising the current contract amount from \$5,144,375.00 to \$4,756,687.00 and no increase in the Contract Time. The decrease in contract cost associated with this change order is due to the work removed across five parcels of property where CSB has not acquired an executed right of entry order or executed sanitary sewer easement.
- F. Consider for approval, and authorize the General Manager, or his designee, to take all actions necessary to effect Work Change Directive No. 10, to the Pipe Plus, Inc. Combined Contracts 15-1 and 15-2 for decreasing the depth of a section of sanitary sewer main crossing Loudon Heights Road towards Wildacre Road, at an

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estimate deductive cost of <\$2,874.50>. The actual cost of this change will be included in Change Order No. 5.

- VI. Other Matters for Information and Discussion.
 - A. Capital improvements project schedule.
 - B. Other.
- VII. Executive Session Matters.
 - A. Personnel matters.
 - B. Legal matters.
 - 1. CSB v. Colonial, et al.
 - 2. J.F. Allen v. CSB
 - 3. CSB v. EPA
 - 4. Other
- VIII. Next Scheduled Meeting: June 11, 2020.
- IX. Adjourn.

April 2, 2020 – Copies via e-mail to Board members, advisors and staff and for posting, to the CSB IT Manager and Charleston City Clerk.