

CHARLESTON SANITARY BOARD

APRIL 11, 2019, BOARD MEETING – **10:30** A.M.

AV CONFERENCE ROOM, THIRD FLOOR, CHARLESTON CITY HALL

501 VIRGINIA STREET, EAST, CHARLESTON, WV 25301

AMENDED NOTICE AND AGENDA

For: Members: Chairwoman Mayor Amy Shuler Goodwin and Messrs. Mike Johnson, P.E. and Jack Rossi, CPA, Treasurer.

Others: Steve A. Cooper, General Manager; Louis S. Southworth, II, Legal Advisor; Crystal Sanders, Finance Manager; Tim Haapala, Operations Manager; Teresa Dawson, Board Secretary and Administrative Assistant; Larry L. Roller, Assistant General Manager.

- I. Approval of February 14, 2019, Meeting Minutes (copies to be e-mailed by 4-5-19).
- II. Public Speakers.
- III. Presentation of Unaudited Financial Statements and Check Registers for the periods ended February 28 and March 31, 2019, (copies to be e-mailed by 4-5-19).
- IV. Old Business.
 - A. Porter Hollow Project.
 - B. Other Matters.
- V. New Business.
 - A. Consider, for approval, the FYE 2020 Budget (to be e-mailed by 4-5-19).
 - B. Consider, for approval, and authorize the General Manager, or his designee, to execute such documents and take all other actions necessary to recover from the West Virginia State Treasurer's Office, funds escheated to the State by CSB debtors.
 - C. Consider, for approval, and authorize the General Manager, or his designee, to take all actions necessary to effect the award of a 'Telephone System Purchase, Installation And Technical Support Agreement' to Advantage Technology, LLC' of Charleston, WV, the low responsible bidder, in the amount of \$49,096.25. CSB FYE19 Capital Budget for this project is \$125,000.00.
 - D. Consider, for approval, and authorize the General Manager, or his designee, to take all actions necessary to effect the award of a purchase contract to Jefferds Corporation of St. Albans, the lowest responsible bidder, for a replacement fork truck for CSB's Plant Department at the total cost of \$42,063.00. (One lower

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bidder, Power Products, Inc. of Ashland, KY, submitted a bid of \$36,975.00; however, its proposed equipment did not meet CSB's specification.) CSB FYE Capital Budget for this item is \$45,000.00.

- E. Consider, for approval, and authorize the CSB General Manager or his designee, to take all actions necessary to effect Work Change Directive No. 5, to the Pipe Plus, Inc. Combined Contracts 15-1 and 15-2 [(a) Porter Branch & Spring Branch Sanitary Sewer Improvements, Contract 15-1 and (b) Callie Road & Anderson Heights Road Sanitary Sewer Improvements, Contract 15-2] to modify and remove certain Work Completion Numbers (WCN refers to items of remedial work under the prior contractor) and, to account for unforeseen conditions and inclement weather days, add 13-calendar days to the WCN milestone time revising it from 75 to 88-calendar days. There is no change in Contract Amount or the Contract Time. This change will be included in Change Order No. 2.
- F. Consider, for approval, and authorize the CSB General Manager or his designee, to take all actions necessary to effect Work Change Directive No. 6, to the Pipe Plus, Inc. Combined Contracts 15-1 and 15-2 [(a) Porter Branch & Spring Branch Sanitary Sewer Improvements, Contract 15-1 and (b) Callie Road & Anderson Heights Road Sanitary Sewer Improvements, Contract 15-2] to raise the burial depth of sewer mains to be installed in Estill Drive and rehabilitate a section of existing sewer main with cured in place slip lining, at an estimate deductive cost of <\$15,345.00>. The actual cost of this change will be included in Change Order No. 2.
- G. Consider, for approval, and authorize the General Manager, or his designee, to take all actions necessary to effect Amendment No. 1 to Task Order No. 7, in the amount of \$3,800.00, under the July 17, 2017, Agreement for Engineering Services with Burgess and Niple, Inc. for design and bidding phase services for the Sherwood Forest Force Main Replacement Project, thus changing the total amount of this task order from \$48,600.00 to \$52,400.00. Extra design phase services were necessary due to an additional 550-ft. of added force main to the original

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project scope and to prepare an addendum for bidding to account for the location of recently installed fiber optic line along part of the proposed force main.

- VI. Other matters for information and discussion.
 - A. Capital Improvement Projects Schedule.
 - B. Other (601 Morris Street bill adjustment).
- VII. Executive session matters.
 - A. Personnel Matters.
 - B. Legal Matters.
 - 1. J. F. Allen v CSB.
 - 2. O'Dell/Holsclaw v CSB.
 - 3. Other.
- VIII. Next Scheduled Meeting - Thursday, June 13, 2019.
- IX. Adjourn.

April 3, 2019 – Copies *via* e-mail to Board Members, Advisors and Staff and, for posting, to CSB IT Manager and Charleston City Clerk.