

**CHARLESTON SANITARY BOARD**  
JANUARY 31, 2013, BOARD MEETING – 9:00 A.M.  
MAYOR’S CONFERENCE ROOM, CHARLESTON CITY HALL  
501 VIRGINIA STREET, EAST, CHARLESTON, WV

**NOTICE AND AGENDA**

For: Members Chairman Mayor Danny Jones and Messrs. Mike Johnson and John Tinney, Jr.

Others: David Molgaard, Financial Advisor; Louis S. Southworth, II, Legal Advisor; Larry L. Roller, General Manager; Crystal Sanders, Finance Manager; Tim Haapala, Operations Manager; Teresa Dawson, Administrative Assistant.

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- I. Approval of December 20, 2012, Meeting Minutes (a copy to be e-mailed by 1-28-13).
- II. Financial Reports and check Registers for the period ended December 31, 2012 (to be e-mailed by 1-28-13).
- III. Old Business.
  - A. Kanawha Two Mile Sewer Replacement/Rehabilitation.
  - B. Other Matters.
- IV. New Business.
  - A. Consider, for approval, the \$146,182.85 uncollectible accounts “write off” for the period July 1, 2011, through December 31, 2011 (the “write off” for the same period in 2010 was \$127,705.62).
  - B. Consider, for approval, and authorize the Chairman and General Manager to take all actions necessary to effect, a petition to the Charleston City Council to enact an ordinance which will enable the Board to proceed with its Lick Branch/South Ruffner (“LB/SR”) Sewer Replacement/Rehabilitation Project, which ordinance will include, *inter alia* authorization to issue sewerage system revenue bonds in an aggregate amount not to exceed \$11,613,300.00 million to fund the LB/SR Project, the debt service to be paid by the Board from customer service revenues.

## **CHARLESTON SANITARY BOARD**

JANUARY 31, 2013, BOARD MEETING – 9:00 A.M.  
NOTICE AND AGENDA, CONTINUED

- C. Consider, for approval, and authorize the Chairman, General Manager, Operations Manager and Finance Manager, and any of them, to take all actions necessary, including the execution and delivery of required documents, to effect the filing with the WV DEP of an application for a State Revolving Fund loan in an aggregate amount not to exceed \$11,613,300.00 Million (0% - ½% Admin. fee) in accordance with the WV IJDC recommended funding for the Lick Branch/South Ruffner Project, and in connection therewith to execute and deliver all documents thereafter required by the WV DEP in the administration of said SRF loan.
- D. Consider, for approval, and authorize the General Manager, Operations Manager and Finance Manager, and any of them, to take all actions necessary, including the execution and delivery of required documents to open at the Chase Bank a “construction checking account” (as required by the SRF/bond) for the receipt and disbursement of SRF funds for the LB/SR Project
- E. Consider, for approval, and authorize the General manager to execute such documents as necessary to award two contracts for the Lick Branch/South Ruffner (LB/SR) Sewer Replacement and Rehabilitation Project, to the lowest responsible bidders, as follows:  
(a) Contract 12-2 to Pipe Plus, Inc., in the amount of \$4,464,159.50; and (b) Contract 12-1 to Pipe Plus, Inc., in the amount of \$3,696,889.25. Contracts 12-2 and 12-1 will be combined into one contract award to Pipe Plus, Inc., in the total amount of \$8,161,048.75. CSB’s IJDC application estimated \$7,881,000.00 in construction costs. (The only other bidder was Mike Enyart and Sons at \$4,987,711.00 and \$4,095,564.00, combined at \$9,083,275.00).

## **CHARLESTON SANITARY BOARD**

JANUARY 31, 2013, BOARD MEETING – 9:00 A.M.

NOTICE AND AGENDA, CONTINUED

- F. Consider, for approval, and authorize the General Manager to take all actions necessary to effect, Change Order No. 4 to the J.F. Allen Company Construction Contract 10-8, to extend the Final Completion Date by 163-calendar days from February 1, 2013 to June 14, 2013, and the corresponding increase of \$12,045.00 in the contract amount from \$5,166,416.84 to \$5,178,461.84. The increase in price reflects the addition of new pay items omitted from the original bid form for (a) 6” SDR 35 sewer pipe (8 to 12-foot depth), (b) 8” SDR 26 pressure pipe (8 to 12-foot depth), (c) 10” SDR 35 sewer pipe (12 to 16-foot depth) and (d) 6” x 6” SDR 35 wye branch connections. The increase in project time is so weather sensitive work can be completed during warmer weather. There is no increase in the contract amount for the time extension.
- G. Consider for approval, and authorize the CSB General Manager to execute such instruments as necessary to effect, Amendment Number 1 to the Burgess & Niple general engineering contract Task Order No. 18, (services for the final design, bidding and construction and post construction phases of the Lick Branch-South Ruffner Sanitary Sewer Replacement and Rehabilitation Project) to provide services not included in the original task order, including basic services during construction and resident project representatives, which increase the total amount from \$1,187,000.00 to \$1,760,000.00 (net increase of \$573,000.00). (CSB has internally funded the engineering work to date and will be reimbursed for the majority of the engineering fees as part of its SRF loan.)

**CHARLESTON SANITARY BOARD**  
JANUARY 31, 2013, BOARD MEETING – 9:00 A.M.  
NOTICE AND AGENDA, CONTINUED

- V. Other matters for information and discussion.
  - A. O'Brien & Gere.
    - 1. Diffuser.
    - 2. Plant Emergency Generator.
    - 3. Vactor Trucks.
  - B. Review Capital Projects Schedule.
  - C. Other.
- VI. Executive session matters.
  - A. Personnel Matters.
  - B. Legal Matters.
    - 1. Highland Hospital.
    - 2. WV HRC Case.
    - 3. Newberger/McCormick PSC Case
- VII. Next Meeting (March, 2013, or earlier, if needed).
- VIII. Adjourn.

January 25, 2013 – Copies *via* e-mail to Board Members, Advisors and Staff and to Charleston City Clerk for posting.