

CHARLESTON SANITARY BOARD
DECEMBER 20, 2012, BOARD MEETING – 9:00 A.M.
MAYOR’S CONFERENCE ROOM, CHARLESTON CITY HALL
501 VIRGINIA STREET, EAST, CHARLESTON, WV

NOTICE AND AGENDA

For: Members Chairman Mayor Danny Jones and Messrs. Mike Johnson, P.E. and John Tinney, Jr., Esq.

Others: David Molgaard, Financial Advisor; Louis S. Southworth, II, Legal Advisor; Larry L. Roller, General Manager; Crystal Sanders, Finance Manager; Tim Haapala, Operations Manager; Teresa Dawson, Administrative Assistant.

- I. Approval of August 30, 2012, Meeting Minutes (a copy to be e-mailed by 12-17-12).
- II. Financial Reports and Check Registers for the periods ended August 31, 2012, September 30, 2012, October 31, 2012 and November 30, 2012 (to be e-mailed by 12-17-12).
- III. Audited Financial Report for the year ended June 30, 2012.
- IV. Old Business.
 - A. Kanawha Two Mile Sewer Replacement/Rehabilitation.
 - B. South Ruffner/Lick Branch Sewer Replacement/Rehabilitation.
 - C. Other Capital Improvement Projects.
- V. New Business.
 - A. Consider, for approval, and authorize the General Manager to take all actions necessary to effect, the purchase of a \$5M catastrophic pollution liability insurance policy offered by Chartis Insurance Company, the best responsible bidder through CSB’s agent, Commercial Insurance Services, for a five year term for \$58,154.00, plus terrorism and WV surcharge fees, payable in advance, with a deductible of \$50K.

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- B. Consider, for approval, and authorize the General Manager to take all actions necessary to effect, Change Order No. 6 to the Rover Construction Contract 10-6, to extend the Final Completion Date by six days from April 4, 2013 to April 10, 2013, and the corresponding increase of \$29,708.00 in the contract price from \$4,900,717.33 to \$4,930,425.33, both the increases in price and time being due to unexpected conflicts with water, gas and sewer lines.
- C. Consider, for approval, and authorize the General Manager to take all actions necessary to effect, Change Order No. 7 to the Rover Construction Contract 10-6, to extend the Final Completion Date by eight days from April 10, 2013 to April 18, 2013, and the increase of \$34,330.00 in the contract price from \$4,930,425.33 to \$4,964,755.33, both the increases in price and time being due to (a) unexpected conflicts with existing sewer lines and (b) re-alignment of a customer service lateral due to a mismarked lateral.
- D. Consider, for approval, and authorize the CSB General Manager to execute such instruments as necessary to effect, Change Order No. 8 to the Rover Construction Contract 10-6, to extend the Final Completion Date by one day from April 18, 2013 to April 19, 2013, and the increase of \$27,160.28 in the contract price from \$4,964,755.33 to \$4,991,915.61 to reflect adding new pay items for (a) full depth asphalt pavement restoration, (b) 18” and 12” pressure rated pipe, (c) adjusted quantities of 18” pipe and (d) additional costs due to a customer service line incorrectly shown on the plans.

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- E. Consider, for approval, and authorize the General Manager to effect, Change Order No. 9 to the Rover Construction Contract 10-6, to extend the Final Completion Date by 14 days from April 19, 2013 to May 3, 2013 and the increase of \$281,279.66 in the contract price from \$4,991,915.61 to \$5,273,195.27, both the increases in price and time being due to the need to install soil nails to stabilize approximately 200 feet of 24 inch new pipeline in the vicinity of a slip in State Route 21, adjacent to the pipeline right of way.
- F. Consider, for approval, and authorize the CSB General Manager to execute such instruments as necessary to effect, Work Change Directive No. 7 to the Rover Construction Contract 10-9, for additional asphalt paving restoration costs needed in relation to the need to relocate a section of sewer line into Washington Street to avoid unforeseen conflicts encountered in the field during construction. (It is estimated this will increase by \$26,145.00 the \$5.27M contract price. The amount will be reconciled in a Change Order when the actual cost is finally determined.)
- G. Consider, for approval, and authorize the CSB General Manager to execute such instruments as necessary to effect, Change Order No. 4 to the Pipe Plus, Inc. Construction Contracts 10-7 & 10-9, without change in the Contract price, to (a) extend the Contract 10-7 Final Completion Date 148-days from February 1, 2013, to May 30, 2013, and (b) extend the Contract 10-9 Final Completion Date 123-days from October 29, 2012, to March 1, 2013, all time extensions due to delays resulting from encountering unforeseen

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events and conditions in easement acquisition/entry issues, without any change in the Contract price of \$7,889,184.90.

- H. Consider, for approval, and authorize the CSB General Manager to execute such instruments as necessary to effect, Change Order No. 5 to the Pipe Plus, Inc. Construction Contract 10-7 & 9, to add a 6-inch directional drilling pay item (omitted from the bid form) for approximately 470 linear feet of 6 inch directional drilling, with an increase in the Contract 10-7&9 price by \$43,240.00 from \$7,889,184.90 to \$7,932,424.90.
- I. Consider, for approval, and authorize the CSB General Manager to execute such instruments as necessary to effect, Change Order No. 6 to the Pipe Plus, Inc. Construction Contract 10-7 & 9, to use acceptable substitute manhole rehabilitation materials, with a decrease of \$22,800.00 in the Contract Price from \$7,932,424.90 to \$7,909,424.90.
- J. Consider, for approval, and authorize the CSB General Manager to execute such instruments as necessary to effect, the Burgess & Niple general engineering contract Task Order No. 19, Amendment No. 1 to provide for additional design and inspection work due to unforeseen conditions (internal deterioration) and added features (new foundation anchors and drain valve) in the amount of \$6,100.00, which increases this Task Order from \$19,100.00 to \$25,200.00 (budgeted at \$40,000.00) for the construction inspection and administration of the contract for the rehabilitation of the CSB non-potable water ball.
- K. Consider, for approval, and authorize the CSB General Manager to execute such instruments as necessary to effect, the Burgess & Niple general engineering contract Task Order No. 11, Amendment

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No. 1 to provide for additional design work for the 58th Street and Coal Hollow Pump Station Rehabilitation Project needed due to (a.) unforeseen conditions (petroleum odor in soils encountered in soil borings, thereafter found to be a former underground storage tank site at 58th Street) and b.) preparation of easement and deed exhibits at both sites in the amount of \$17,100.00, which increases this Task Order from \$69,700.00 to \$86,800.00 (budgeted at \$69,700.00).

L. Consider, for approval, and authorize the CSB General Manager to execute such instruments as necessary to effect, the Burgess & Niple general engineering contract Task Order No. 7, Amendment No. 2 to provide for additional construction and post construction services for the Kanawha Two Mile Sewer Replacement and Rehabilitation Project needed due to unforeseen conditions (mismarked water and gas lines, large slip in the Rover contract at Route 21 and contractors' schedules, resulting in more inspectors needed) in the amount of \$352,818.00, which increases this Task Order from \$4,997,489.00 to \$5,350,307.00 (budgeted at \$4,997,489.00).

M. Consider, for approval, and authorize the CSB General Manager to execute such instruments as necessary to effect, the Burgess & Niple general engineering contract Task Order No. 25 to provide for construction phase services for the proposed Hunter's Ridge No. 3, Solo and Elmont Drive Pump Station Rehabilitation Projects, in the amount of \$70,000.00 (fye 2013 budget of \$39,000.00, with the balance to be budgeted in fye 2014).

N. Consider, for approval, authorizing the Chairman (Mayor Jones), the General Manager (Mr. Roller), the Finance Manager (Ms.

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Sanders) and the Operations Manager (Tim Haapala), each and any of them to act on, and to execute and deliver any and all such documents as are necessary for any and all federal and state actions as they relate to the planning, design and/or construction of the Board's South Ruffner/Lick Branch Sewer Rehabilitation Project.

- VI. Other matters for information and discussion.
 - A. Hi Vac Truck emergency repairs not put out for bid.
 - B. October, 2012 across the board pay increase.
 - C. DEP approval of Annual Audit Report for the year ended June 30, 2011.
 - D. J.P. Morgan/Chase dual control requirement for ACH/wire transfers.
- VII. Other Business.
- VIII. Executive session matters.
 - A. Personnel Matters.
 - B. Legal Matters.
- IX. Next Meeting (March, 2013, or earlier, if needed).
- X. Adjourn.

December 14, 2012 – Copies *via* e-mail to Board Members, Advisors and Staff and to Charleston City Clerk for posting.