

**CHARLESTON SANITARY BOARD**  
APRIL 12, 2012, BOARD MEETING – 9:00 A.M.  
MAYOR'S CONFERENCE ROOM, CHARLESTON CITY HALL  
501 VIRGINIA STREET, EAST, CHARLESTON, WV

**NOTICE AND AGENDA**

For: Members Chairman Mayor Danny Jones and Messrs. Sam Bowling and John Tinney, Jr.

Others: David Molgaard, Financial Advisor; Louis S. Southworth, II, Legal Advisor; Larry L. Roller, General Manager; Crystal Sanders, Finance Manager; Tim Haapala, Operations Manager; Teresa Dawson, Administrative Assistant.

---

- I. Approval of October 27, 2011, Meeting Minutes (another copy to be e-mailed by 4-9).
- II. Financial Reports for the period ended February 29, 2012 (to be e-mailed by 4-9).
- III. Old Business.
  - A. Kanawha Two Mile Sewer Replacement/Rehabilitation.
  - B. Other Capital Improvement Projects.
- IV. New Business.
  - A. Consider, for approval, the FYE 2013 Budget (to be e-mailed by 4-9).
  - B. Consider, for approval, amendment of the FYE 2012 Budget (to be e-mailed by 4-9).
  - C. Consider, for approval, the \$127,705.62 uncollectable accounts “write off” for the period July 1, 2010, through December 31, 2010. (The “write off” for the comparable period in 2009 was \$111,341.33.)
  - D. Consider, for approval, and authorize the General Manager to take all actions necessary for, the removal of William Collison and addition of Crystal Sanders with respect to administration and authorized signatory for all CSB accounts with Chase Bank.

**CHARLESTON SANITARY BOARD**  
APRIL 12, 2012, BOARD MEETING – 9:00 A.M.  
NOTICE AND AGENDA, CONTINUED

- E. Consider, for approval, and authorize the CSB General Manager to execute such instruments as necessary to effect, the award of a contract for the rehabilitation of the CSB non-potable water ball to the responsible low bidder, D & M Painting Corporation, of Washington, PA, in the bid amount of \$204,540.00, plus an additional \$20,000.00 to be used in the discretion of the general manager as contingency for change orders, if needed, for a total of \$224,540.00. (Six other bidders submitted bids ranging from \$232k to \$358k.)
- F. Consider, for approval, and authorize the CSB General Manager to execute such instruments as necessary to effect, the Burgess & Niple general engineering contract Task Order No. 19, in the amount of \$19,100.00 (budgeted at \$40,000) for the construction inspection and administration of the contract for the rehabilitation of the CSB non-potable water ball.
- G. Consider, for approval, and authorize the CSB General Manager to execute such instruments as necessary to effect, the Burgess & Niple general engineering contract Task Order No. 20, in the amount of \$132,000.00 (budgeted at \$138,000) for the construction inspection and administration of the Bigley Avenue force main replacement (\$69,300.00), the Bigley Avenue Pump Station upgrade (\$41,600.00) and the 65<sup>th</sup> Street Pump Station upgrade (\$21,100.00) projects.
- H. Consider, for approval, and authorize the CSB General Manager to execute such instruments as necessary to effect, the Burgess & Niple general engineering contract Task Order No. 21, in the amount of \$31,600.00 (budgeted at \$30,000) for the Preliminary

**CHARLESTON SANITARY BOARD**  
APRIL 12, 2012, BOARD MEETING – 9:00 A.M.  
NOTICE AND AGENDA, CONTINUED

Engineering Report for the Sherwood Forest Sewer Replacement and Rehabilitation Project.

- I. Consider, for approval, and authorize the CSB General Manager to execute such instruments as necessary to effect, the Burgess & Niple general engineering contract Task Order No. 22, in the amount of \$74,500.00 (budgeted at \$50,000) for the Wastewater Facilities Plan for the Porter's Hollow Sewer Replacement and Rehabilitation Project.
- J. Consider, for approval, and authorize the CSB General Manager to execute such instruments as necessary to effect, the Burgess & Niple general engineering contract Task Order No. 23, in the amount of \$90,400.00 (budgeted at \$91,000) for the final design and bidding services for the replacement of the Elmont Drive (\$31,000), Hunter's Ridge No 3 (\$31,500) and Solo (\$27,900) Pump Stations Projects.
- K. Consider, for approval, and authorize the CSB General Manager to execute such instruments as necessary to effect, Change Order No 1 to the Rover Construction Contract No 10-6 (Kanawha Two Mile line replacement and rehabilitation) in the amount of plus \$3,834.64 for additional materials to effect a line alignment change due to an easement issue.
- L. Consider, for approval, and authorize the CSB General Manager to execute such instruments as necessary to effect, Work Directive No. 1 to the J. F. Allen Company Contract No 10-8 (Kanawha Two Mile line replacement and rehabilitation) in the amount of plus \$1,640.00 for additional materials to effect a line alignment change due to field conditions encountered.

**CHARLESTON SANITARY BOARD**  
APRIL 12, 2012, BOARD MEETING – 9:00 A.M.  
NOTICE AND AGENDA, CONTINUED

- M. Consider, for approval, and authorize the CSB General Manager to execute such instruments as necessary to effect, Work Directive No. 2 to the J. F. Allen Company Contract No 10-8 (Kanawha Two Mile line replacement and rehabilitation) in the amount of plus \$10,924.95 for additional materials to effect a line alignment change due to field conditions which occurred after bidding.
- V. Other Business.
- VI. Executive session matters.
  - A. Personnel Matters.
  - B. Legal Matters.
- VII. Next Meeting (July, 2012, or earlier, if needed).
- VIII. Adjourn.

April 6, 2012 – Copies *via* e-mail to Board Members, Advisors and Staff and to Charleston City Clerk for posting.