

CHARLESTON SANITARY BOARD
JUNE 23, 2014, BOARD MEETING – 9:00 A.M.
MAYOR’S CONFERENCE ROOM, CHARLESTON CITY HALL
501 VIRGINIA STREET, EAST, CHARLESTON, WV

NOTICE AND AGENDA

For: Members Chairman Mayor Danny Jones and Messrs. Mike Johnson and John Tinney, Jr.

Others: David Molgaard, Financial Advisor; Louis S. Southworth, II, Legal Advisor; Larry L. Roller, General Manager; Crystal Sanders, Finance Manager; Tim Haapala, Operations Manager; Teresa Dawson, Administrative Assistant.

- I. Approval of April 28, 2014, and June 9, 2014, Meetings Minutes (copies to be e-mailed by 6-18-14).
- II. Financial Reports and check Registers for the periods ended April 30, and May 31, 2014 (to be e-mailed by 6-18-14).
- III. Old Business.
 - A. Capital Improvement Plan Projects Status.
 - B. Lick Branch/South Ruffner Sewer Replacement/Rehabilitation.
 - C. Other Matters.
- IV. New Business.
 - A. Consider for approval, and authorize the General Manager and Finance Manager to take all actions to effect the transfer of \$125,000.00 from the General Fund to the CSB Healthcare Reserve Account.
 - B. Consider for approval, the award to, and authorize the CSB General Manager to execute with The Thrasher Group, Inc., the Engineering Services Agreement, for a three year term from July 1, 2014, through June 30, 2017, and upon the other terms and conditions and at the hourly rates set out in such Agreement, as presented at this meeting.

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- C. Consider for approval, and authorize General Manager to take all actions necessary to effect the award of a construction contract for the Sherwood Forest Sewer Replacement Project to the lowest responsible bidder, Mike Enyart and Sons, Inc., in the amount of \$3,636,420.41, plus \$200,000.00 contingency (approximately 5%) to be used at CSB managerial discretion for a total cost of \$3,836,420.41. CSB budgeted \$3,800,000.00 for the construction. (The other bidders and rounded bids were Pipe Plus, Inc., \$3.8M; Rover Construction, Inc., \$3.9M; Mendon Pipeline, Inc., \$4.6M; and Kanawha Stone Co., Inc., \$4.6M.)
- D. Consider for approval, and authorize the General Manager to take all actions necessary to effect Task Order No. 33, in the amount of \$52,100.00, under the July 1, 2011, general engineering services contract with Burgess and Niple, Inc. for the Elk Two Mile and Eden's Fork Pump Stations Replacement Project, Construction Phase Services. Work includes: construction administration and resident project administration. The CSB budgeted amount for this Phase is \$56,000.00. This project is next in the series of collection system improvements as part of the CSB LTCP.
- E. Consider for approval, and authorize the General Manager to take all actions necessary to effect the award of a construction contract for the Eden's Fork and Elk Two Mile Pump Stations Replacement and Rehabilitation Project to the lowest responsible bidder, Pipe Plus, Inc., in the amount of \$642,350.00, plus \$64,000.00 contingency (approximately 10%) to be used at CSB managerial discretion for a total cost of \$706,350.00. CSB budgeted \$896,000 for the construction. (The other bidders and rounded bids were Order's Construction Company, Inc., \$795K; Famco, Inc., \$845K; Mike Enyart & Sons, Inc., \$881K; C. J. Hughes Construction, Inc., \$917K and Kanawha Stone Company, Inc., \$1.11M.)

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- F. Consider for approval, and authorize the General Manager to take all actions necessary to effect the award of a construction contract for the remodeling of the CSB engineering offices to add one office and a conference room to _____, at \$_____, plus 10% as contingency for CSB managerial discretion use in this project, for a total of \$_____ (Bids to be opened on June 18, 2014). The CSB budget for this project is \$40,000.00.
- G. Consider for approval, and authorize the General Manager to take all actions necessary to effect the award of a purchase order to the lowest responsible bidder, C&B Blueprint, Inc., in the amount of \$9,930.00 for a reflectorless total station and data collector (surveying equipment). (The only other bidder was Charleston Blueprint at \$10,239.00.) The CSB budget for this is \$14,000.00.
- H. Consider for approval, and authorize the General Manager to take all actions necessary to effect the award of a purchase order to the lowest responsible bidder, Atlas Copco, in the amount of \$14,217.62, for annual services on both CSB Pressure Swing Adsorption (PSA) unit compressors. CSB budgeted \$15,000.00 in its plant equipment repairs expense line item for this work. (The only other bidder was American Compressor at \$14,551.00.)
- V. Other matters for information and discussion.
 - A. CSB Rules of Procedure.
 - B. J. F. Allen.
 - C. FYE 15 Meeting Schedule.
 - D. Porter’s Hollow - Rates/SRF Loans.
 - E. Other.
- VI. Executive session matters.
 - A. Personnel Matters.
 - B. Legal Matters.
 - 1. K2M-J. F. Allen Construction Company.

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2. Newberger/McCormick PSC Case.
 3. Carroll Road Slip.
 4. Grandview and Gilbert Slip.
 5. Jamestown, Phase IV.
 6. Parker-Mayflower Drive Claim.
- VII. Next Meeting July 17, 2014.
- VIII. Adjourn.

June 13, 2014 – Copies *via* e-mail to Board Members, Advisors and Staff and for posting to Charleston City Clerk and CSB IT Mgr., and to the Charleston Gazette and the Charleston Daily Mail by USPS first class, postage pre-paid mail.

csb-06-23-14-board-meeting-notice&agenda-06-13-14-2

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