

CHARLESTON SANITARY BOARD
JUNE 11, 2015, BOARD MEETING – 9:00 A.M.
MAYOR’S CONFERENCE ROOM, CHARLESTON CITY HALL
501 VIRGINIA STREET, EAST, CHARLESTON, WV

NOTICE AND AGENDA

For: Members Chairman Mayor Danny Jones and Messrs. Mike Johnson and John Tinney, Jr.

Others: David Molgaard, Financial Advisor; Louis S. Southworth, II, Legal Advisor; Larry L. Roller, General Manager; Crystal Sanders, Finance Manager; Tim Haapala, Operations Manager; Teresa Dawson, Administrative Assistant.

- I. Approval of April 9, 2015, Meeting Minutes (a copy to be e-mailed by 6-8).
- II. Public Speakers.
- III. Financial Reports and Check Registers for the periods ended March and April, 2015 (to be e-mailed by 6-8).
- IV. Old Business.
 - A. Sherwood Forest Sewer Replacement/Rehabilitation.
 - B. Porter’s Branch Sewer Replacement/Rehabilitation. Consider for approval and authorize the General Manager to take all actions necessary to effect the change in project funding costs from State Revolving Fund to Water Development Authority.
 - C. Other Matters.
- V. New Business.
 - A. Consider, for approval, the *revised* FYE 2016 Budget (to be e-mailed by 6-8).
 - B. Refunding of 2005A bonds.
 - C. New billing RFP.
 - D. Consider for approval, and authorize the General Manager to take all actions necessary to effect Task Order No. 32, Amendment No. 1 in the amount of \$95,500.00, under the general engineering contract with Burgess and Niple, Inc. (B&N) for additional professional services for the Construction and Post Construction Phases of the Sherwood Forest Sanitary Sewer Replacement Project. The allocations of the additional costs are: \$42,500.00 for Construction Phase Services and \$53,000.00 for Resident Project Representative (RPR). The total increase in fees from the original budget to the projected budget is approximately 34%.

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Additional engineering fees will be incurred due to, among others: the construction contractor's, Mike Enyart and Sons, Inc. (MESI), untimely completion of the work, lack of multiple crews at the outset of the project, multiple crews for longer than anticipated and changes in its project management team and field supervisors. The original engineering services budget for this task order is \$280,500.00 and will become \$376,000.00 with the proposed amendment. CSB will seek recovery of the additional engineering fees expense from MESI.

- E. Consider for approval, and authorize the General Manager to take all actions necessary to effect Change Order No. 1 to Mike Enyart and Sons, Inc. (MESI) Contract No. 14-1, Sherwood Forest Sanitary Sewer Replacement Project, for an increase of \$19,726.51 in the contract amount from \$3,636,420.41 to \$3,656,146.92. This change order includes a corresponding increase of 12-calendar days in the Contract Time, thus revising the final completion date from June 21, 2015 to July 2, 2015. The increase in cost is for the contractor to locate existing customer service lines (at four separate locations) that were not as shown on the plans; idle time incurred by the contractor while the engineer (B&N) worked on a change in the sewer main alignment due to unforeseen field condition; and for the substitution of full depth and full width asphalt overlay pavement restoration in lieu of type A-3 trench replacement on Nottingham Road due to poor conditions in the existing road discovered after trenching commenced. The increase in Contract Time is a result of 2-days of inclement weather, 5-days of unsafe work conditions and 5-days during a declared weather-related state of emergency.
- F. Consider for approval, and authorize the General Manager to take all actions necessary to effect the award of a two-year Contract for the Construction and Maintenance Project (supplement CSB construction crews' work), to the only responsible bidder, Garcie R. Marker and Sons, inc., at \$898.00, based on the combined hourly rates set forth in the Form of Proposal (copy of Bid Tab included in the Board package). This bid is approximately 2.9% higher than the last awarded bid in 2013.

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- G. Consider for approval, and authorize the General Manager to take all actions necessary to effect the award of a contract for the Accounting Office Room Remodel Project, to the only responsible bidder, Shamblin Construction, Inc., in the amount of \$25,900.00 plus \$2,600.00 contingency (for CSB managerial discretionary use), for a total cost of \$28,500.00. The contract includes all labor to install metal stud walls, drywall, doors, adjust ceiling grid, HVAC, electrical rough-in, data and communication rough-in, lights, wall finishes, fire sprinklers and all other appurtenances necessary to construct two additional office spaces in CSB's accounting area of its existing Administration Building. CSB's estimated cost for this addition, including 10% contingency is \$28,900.00.
- H. Consider for approval, and authorize the General Manager to take all actions necessary to effect the award of the Authorization to Proceed Work Order No. 3 in the amount of \$49,970.00, under the general engineering contract with The Thrasher Group, Inc. for design, geotechnical engineering and bidding phase services for the Twilight Drive Sewage Force Main Relocation Project No. TE15-2. The CSB's existing Twilight Drive Pump Station force main crossing the Elk River failed and was temporarily repaired in the Fall of 2014. This project will include a new section of force main piping down Slack Street, connecting to an existing gravity sewer line, thus eliminating the river crossing portion of the force main. CSB budgeted \$43,500.00 for this work in its FYE16 budget.
- I. Consider for approval, and authorize the General Manager to take all actions necessary to effect the award of an Authorization to Proceed Work Order No. 4 in the amount of \$17,490.00, under the general engineering contract with The Thrasher Group, Inc. to perform a smoke test, including photos, field findings and a report, for a sewer shed area near Woodrum Lane. CSB has excessive inflow and infiltration (I&I) during rain events which causes unnecessary pumping and subjects customers to back-ups. This work will be funded via CSB's expense line item for contract engineering in its FYE16 budget.

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- VI. Other matters for action, information and discussion.
 - A. Porter’s Hollow Line Replacement and Rehabilitation Project – SRF/MHI/CSB Rates.
 - B. Diffuser/WER for Copper.
 - C. Capital Projects Schedule.
 - D. SB 243 (PSC Deregulation).
 - E. Other.
- VII. Executive session matters.
 - A. Personnel Matters.
 - B. Legal Matters.
 - 1. K2M-J. F. Allen Construction Company.
 - 2. Jamestown PSC Complaint.
 - C. Other.
- VIII. Next Meeting (August 13, 2015 or earlier if necessary).
- IX. Adjourn.

June 4, 2015 – Copies *via* e-mail to Board Members, Advisors and Staff, and for posting in the usual manner, to Charleston City Clerk and CSB IT Mgr.