

CHARLESTON SANITARY BOARD
FEBRUARY 3, 2014, BOARD MEETING – 9:00 A.M.
MAYOR’S CONFERENCE ROOM, CHARLESTON CITY HALL
501 VIRGINIA STREET, EAST, CHARLESTON, WV 25301

NOTICE AND AGENDA

For: Members Chairman Mayor Danny Jones and Messrs. Mike Johnson and John Tinney, Jr.

Others: David Molgaard, Financial Advisor; Louis S. Southworth, II, Legal Advisor; Larry L. Roller, General Manager; Crystal Sanders, Finance Manager; Tim Haapala, Operations Manager; Teresa Dawson, Administrative Assistant.

- I. Approval of December 5, 2013, Meeting Minutes (a copy to be e-mailed by 1-28).
- II. Public Speakers.
- III. Distribution of the Audited Financial Report for the year ended June 30, 2013, and presentation of Unaudited Financial Statements and Check Registers for the periods ended November and December, 2013 (to be e-mailed by 1-28).
- IV. Old Business.
 - A. Kanawha Two Mile Sewer Replacement/Rehabilitation.
 - B. Lick Branch/South Ruffner Sewer Replacement/Rehabilitation.
 - C. Other Matters.
- V. New Business.
 - A. Consider, for approval, the \$165,815.70 uncollectible accounts “write off” for the period July 1, 2012, through December 31, 2012, (the “write off” for the same period in 2011 was \$146,182.85).
 - B. Consider, for approval, the “write off” of three invoices for a former employee’s nonpayment of dependent life insurance premiums in the total amount of \$7.41.
 - C. Consider, for approval, and authorize the CSB General Manager to execute such instruments as necessary to memorialize the award of the

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NOTICE & AGENDA, CONTINUED

CSB audit services contract for the fiscal year ending June 30, 2014, to
Balestra, Harr & Scherer, CPA's, Inc. at the base cost of \$13,000.00.

- VI. Other matters for information and discussion.
 - A. West Virginia Unclaimed Property Report (\$2,457.45).
 - B. Porter's Hollow Line Replacement And Rehabilitation Project –
SRF/MHI/CSB Rates.
 - C. Diffuser.
 - D. Capital Projects Schedule.
 - E. Other.
- VII. Executive session matters.
 - A. Personnel Matters.
 - B. Legal Matters.
 - 1. J. F. Allen Construction Company.
 - 2. Newberger/McCormick PSC Case.
 - 3. Jamestown PSC Complaint.
 - 4. Carroll Road, 846.
 - 5. Grandview and Gilbert Slip
 - 6. Jones-Pickford Court.
 - 7. Parker-Mayflower Drive Claim.
- VIII. Next Meeting (On or Before March 4, 2014).
- IX. Adjourn.

January 27, 2014 – Copies *via* e-mail to Board Members, Advisors and Staff
and, for posting, to CSB IT Manager and Charleston City Clerk.