

CHARLESTON SANITARY BOARD

OCTOBER 12, 2017, BOARD MEETING – 10:30 A.M.

MAYOR'S CONFERENCE ROOM, CHARLESTON CITY HALL

501 VIRGINIA STREET, EAST, CHARLESTON, WV 25301

NOTICE AND AGENDA

For: Members: Chairman Mayor Danny Jones and Messrs. Mike Johnson, P.E. and Jack Rossi.

Others: David Molgaard, Financial Advisor; Louis S. Southworth, II, Legal Advisor; Larry L. Roller, General Manager; Crystal Sanders, Finance Manager; Tim Haapala, Operations Manager; Teresa Dawson, Administrative Assistant.

- I. Approval of August 10, 2017, Meeting Minutes (a copy to be e-mailed by 10-9-17).
- II. Public Speakers.
- III. Presentation of Unaudited Financial Statements and Check Registers for the periods ended July 31, August 31, and September 30, 2017 (copies to be e-mailed by 10-9-17).
- IV. Old Business.
 - A. Porter Hollow Project.
 - B. Hickory Hollow/Kimberly Road Project.
 - C. Other Matters.
- V. New Business.
 - A. Consider, for approval, and authorize the CSB General Manager, or his designee, to effect the award of a purchase order for an electronic ionization odor control system (for odor control at CSB's Emerald Road Pump Station), to Trans-Tech Energy and Environmental, Inc. of Pittsburgh, PA, the only responsible bidder, in the total amount of \$99,560.00. CSB FYE 18 Capital Budget for this project is \$126,000.00
 - B. Consider, for approval, and authorize the CSB General Manager or his designee, to take all actions necessary to effect effect the award of a purchase contract to _____ (Bids to be opened 10-11-17)_____, the lowest responsible bidder, for (1) dry polymers for the Dewatering Building belt presses at \$ /lb (down/up \$ from \$ /lb last year – estimated need of 17,600 lbs. for a total estimated cost of \$) and (2) dry polymer for the Dewatering Building drum thickeners at \$ /lb

CHARLESTON SANITARY BOARD

OCTOBER 12, 2017, BOARD MEETING

AGENDA, CONTINUED

- (down/up from \$ /lb. last year – estimated need of 15,400 lbs. for a total estimated cost of \$.
- C. Consider, for approval, and authorize the General Manager or his designee to take all actions necessary to effect the award of a purchase contract to _____ (Bids to be opened 10-11-17), the lowest responsible bidder, for liquid polymer for anti-foam use at the Plant effluent to the Kanawha River at \$ /lb (down/up \$ from \$ /lb last year – estimated need of 20,250 lbs. for a total estimated cost of \$).
- D. Consider for approval and authorize the General Manager, or his designee, to effect the award of a purchase contract to Cintas Corporation, the best responsible bidder, for industrial grade uniforms for CSB’s field operations personnel for a total estimated cost per lot of \$2,843.00 (a “lot” is one of each item).
- E. Consider, for approval and authorize the General Manager, or his designee, to take all actions necessary to effect Task Order No. 1, for Miscellaneous Professional Engineering Services, under the Agreement for Engineering Services with Burgess and Niple, Inc. CSB FYE 18 Expense Budget includes \$75,000.00 for miscellaneous contract engineering needs.
- F. Consider, for approval and authorize the General Manager, or his designee, to take all actions necessary to effect Task Order No. 2, in the amount of \$121,600.00, under the Agreement for Engineering Services with Burgess and Niple, Inc. for the design and bidding phases of the Ferry Branch and Angel Terrace Pump Station Improvements Project. CSB FYE18 Capital Budget for this work is \$120,000.00.
- G. Consider, for approval and authorize the CSB General Manager, or his designee, to take all actions necessary to rescind Change Order No. 1 (approved June 15, 2017) and effect Revised Change Order No. 1 to the Tri State Pipeline Inc. September 22, 2016, combined (a) Porter Branch & Spring Branch Sanitary Sewer Improvements, Contract 15-1 and (b) Callie Road & Anderson Heights

CHARLESTON SANITARY BOARD

OCTOBER 12, 2017, BOARD MEETING

AGENDA, CONTINUED

Road Sanitary Sewer Improvements, Contract 15-2, with a \$4,162.41 increase in the combined \$9,876,186.44 Contract Price to \$9,880,348.85 and a two (2) calendar day time extension of the October 4, 2017, Contract Time Final Completion Date to October 6, 2017. After the approval of Change Order No. 1 (June 15, 2017 CSB Board Meeting), Burgess and Niple, Inc. determined that a two (2) calendar day time extension, instead of a one (1) calendar day time extension, was justified. The rescission of the Change Oder adopted on June 15th and adoption of this Revised Change Order No. 1 changes only the time, not the contract amount as set out in Change Order No.1.

VI. Other matters for information and discussion.

- A. Capital Projects Schedule.
- B. Call Before You Dig – 811.
- C. CSB NPDES Permit renewal.
- D. Other.

VII. Executive session matters.

- A. Personnel Matters.
- B. Legal Matters.
 - 1. CSB v EPA.
 - 2. O'Dell/Holsclaw v CSB (new trial motion denied 10-4-17).
 - 3. J. F. Allen Construction Company (Business Court - 1-22-18 trial date).
 - 4. Sines v CSB, CRW and Potesta.
 - 5. Other.

VIII. Next Scheduled Meeting - Thursday, December 14, 2017.

IX. Adjourn.

October 6, 2017 – Copies *via* e-mail to Board Members, Advisors and Staff and, for posting, to CSB IT Manager and Charleston City Clerk.