

CHARLESTON SANITARY BOARD
JUNE 15, 2017, BOARD MEETING – **10:30** A.M.
MAYOR'S CONFERENCE ROOM, CHARLESTON CITY HALL
501 VIRGINIA STREET, EAST, CHARLESTON, WV 25301

NOTICE AND AGENDA

For: Members: Chairman Mayor Danny Jones and Mr. Mike Johnson, P.E.

Others: David Molgaard, Financial Advisor; Louis S. Southworth, II, Legal Advisor; Larry L. Roller, General Manager; Crystal Sanders, Finance Manager; Tim Haapala, Operations Manager; Teresa Dawson, Administrative Assistant.

- I. Approval of April 20, 2017, Meeting Minutes (a copy to be e-mailed by 6-9-17).
- II. Public Speakers.
- III. Presentation of Unaudited Financial Statements and Check Registers for the periods ended April 30 and May 31, 2017 (copies to be e-mailed by 6-9-17).
- IV. Old Business.
 - A. Porter Hollow Project.
 - B. Hickory Hollow/Kimberly Road Project
 - C. Other Matters.
- V. New Business.
 - A. Consider, for approval, the award to, and authorize the CSB General Manager to execute with Burgess & Niple, Inc., as selected Pursuant to West Virginia Code §§5G-1-3, Quality Based Selection procedure, an Engineering Services Agreement, for a three year term from July 1, 2017, through June 30, 2020, upon the terms and conditions and at the hourly rates set out in such Agreement, as presented at this meeting.
 - B. Consider, for approval, and authorize the General Manager to take all actions necessary to effect the award of a two-year Construction and Maintenance Contract (to supplement CSB construction crews' work), to the only responsible bidder, Garcie R. Marker and Sons, inc., at the total hourly rate, if all equipment and labor are required, of \$898.00 and as otherwise set out in such Agreement, as presented at this

CHARLESTON SANITARY BOARD

JUNE 15, 2017, BOARD MEETING

AGENDA, CONTINUED

meeting. The hourly unit costs for each line item that makes up this bid are identical to those unit costs in the current agreement with Marker.

- C. Consider for approval and authorize the General Manager, or his designee, to effect the award of an equipment purchase order for two (2) magnesium hydroxide metering systems, with fill-up of product, installation and commissioning of each system, to the only responsible bidder, Engineered Lubrication, of Bangor PA, in the total amount of \$164,125.00. (For odor control at CSB's Davis Creek and Ruthlawn Pump Stations. Bids were opened on May 23, 2017. CSB FYE 18 Capital Budget for this project is \$180,000.00.)
- D. Consider for approval and authorize the General Manager, or his designee, to effect the award of an equipment purchase order for one (1) laboratory grade flask scrubber and one (1) laboratory grade steam scrubber for washing labware, to the lowest responsible bidder, R.M. Huffman Company, of South Charleston, WV, in the total amount of \$19,276.00. Bids were opened on May 23, 2017. CSB FYE 17 Capital Budget for these materials is \$24,000.00. These scrubbers replace the existing scrubbers that are at the end of their service life.
- E. Consider for approval and authorize the General Manager, or his designee, to effect the award of an equipment purchase order for a laboratory grade steam pressure sterilizer, to the only responsible bidder, Preiser Scientific, Inc., of St. Albans, WV, in the total amount of \$11,640.00. Bids were opened on May 23, 2017. CSB FYE 17 Capital Budget for this equipment is \$12,000.00. This sterilizer replaces the existing sterilizer that is at the end of its service life.
- F. Consider for approval, and authorize the General Manager, or his designee, to take all actions necessary to effect Amendment No. 1 of the Authorization to Proceed Work Order No. 10, in the amount of

CHARLESTON SANITARY BOARD

JUNE 15, 2017, BOARD MEETING
AGENDA, CONTINUED

\$6,715.00, under the general engineering services contract with The Thrasher Group, Inc. for the Engineering Services During Construction and Construction Surveying Services phases of the Hickory Hollow /Kimberly Road/Oakhurst Drive Sewer Replacement and Rehabilitation Project. The original total cost of Authorization to Proceed Work Order No. 10 was \$142,040.00 and becomes \$148,755.00 with this Amendment No. 1. These additional engineering services fees were required due to unexpected field conditions encountered during construction.

- G. Consider for approval, and authorize the General Manager, or his designee, to take all actions necessary to effect Amendment No. 1 of the general engineering services contract with The Thrasher Group, Inc. to provide professional engineering services for planning, design, bidding and construction phases, as applicable, for projects commenced prior to June 30, 2017, and continuing through completion of said phases.
- H. Consider for approval and authorize the CSB General Manager, or his designee, to take all actions necessary to effect Change Order No. 3 to the Mike Enyart and Sons, Inc. November 2, 2016, Contract No. 15-7, the Hickory Hollow/Kimberly Road/Oakhurst Drive Sewer Replacement and Rehabilitation Project, with an increase of \$39,417.55 in the Contract Price (from \$1,815,551.10 to \$1,854,968.65) and a 21-calendar time extension to the Contract Time Final Completion Date (from August 1, 2017 to August 22, 2017). The work in this change order includes: a.) Deletion of slip lining and installing approximately 185-feet of 12-inch diameter buried, steep slope variable grade sanitary sewer and b.) Addition of two payment line items that were omitted from the bid documents. Project contingency after this change is \$40,742.47.

CHARLESTON SANITARY BOARD

JUNE 15, 2017, BOARD MEETING
AGENDA, CONTINUED

- I. Consider for approval and authorize the CSB General Manager, or his designee, to take all actions necessary to effect Change Order No. 1 to the Tri State Pipeline Inc. September 22, 2016, combined (a) Porter Branch & Spring Branch Sanitary Sewer Improvements, Contract 15-1 and (b) Callie Road & Anderson Heights Road Sanitary Sewer Improvements, Contract 15-2, with an increase in the combined \$9,876,186.44 Contract Price and calendar day time extension of the October 4, 2017, Contract Time Final Completion Date.

- VI. Other matters for information and discussion.
 - A. Capital Projects Schedule.
 - B. Miss Utility Locates Statistics.
 - C. Other.

- VII. Executive session matters.
 - A. Personnel Matters.
 - B. Legal Matters.
 1. CSB v EPA.
 2. O'Dell/Holsclaw v CSB.
 3. J. F. Allen Construction Company (Business Court).
 4. Sines v CSB, CRW and Potesta.
 5. PSC – Jamestown IV.
 6. Pope v CSB.
 7. Other.

- VIII. Next Scheduled Meeting - Thursday, August 10, 2017.

- IX. Adjourn.

June 8, 2017 – Copies *via* e-mail to Board Members, Advisors and Staff and, for posting, to CSB IT Manager and Charleston City Clerk.