

CHARLESTON SANITARY BOARD

AUGUST 10, 2017, BOARD MEETING – **10:30** A.M.
MAYOR'S CONFERENCE ROOM, CHARLESTON CITY HALL
501 VIRGINIA STREET, EAST, CHARLESTON, WV 25301

NOTICE AND AGENDA

For: Members: Chairman Mayor Danny Jones and Messrs. Mike Johnson, P.E. and Jack Rossi.

Others: David Molgaard, Financial Advisor; Louis S. Southworth, II, Legal Advisor; Larry L. Roller, General Manager; Crystal Sanders, Finance Manager; Tim Haapala, Operations Manager; Teresa Dawson, Administrative Assistant.

- I. Approval of June 15, 2017, Meeting Minutes (a copy to be e-mailed by 8-7-17).
- II. Public Speakers.
- III. Presentation of Unaudited Financial Statements and Check Register for the period ended June 30, 2017 (copies to be e-mailed by 8-7-17).
- IV. Old Business.
 - A. Porter Hollow Project.
 - B. Hickory Hollow/Kimberly Road Project (Project Engineer Budget Line Item Transfers).
 - C. Other Matters.
- V. New Business.
 - A. Consider, for approval, and authorize the CSB General Manager, or his designee, to take all actions necessary to effect the \$191,485.13 uncollectible accounts "write off" for the period January 1, 2016, through June 30, 2016 (the "write off" for the same period in 2015 was \$218,194.61).
 - B. Consider, for approval, and authorize the CSB General Manager or his designee, to take all actions necessary to effect the Final Adjusting Change Order, Change Order No. 4, to the Mike Enyart and Sons, Inc. November 2, 2016, Contract No. 15-7, the Hickory Hollow/Kimberly Road/Oakhurst Drive Sewer Replacement and Rehabilitation Project, with an increase of \$29,567.58 in the Contract Price (from \$1,854,968.65 to \$1,884,536.23) with no change in the Contract Time Final Completion Date (August 22, 2017). This change is the adjustment of the "As-Bid" Quantities to match the "As-Installed" quantities of the Unit Price Contract so that the final amount paid to the Contractor matches the final adjusted Contract Price based on actual work performed. This change order

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AGENDA, CONTINUED

also establishes the final date of Substantial Completion as July 23, 2017, which commences the one-year warranty date for the work.

- C. Consider, for approval, and authorize the General Manager or his designee to take all actions necessary to effect the Burgess & Niple, Inc. General Engineering Services Contract Amendment No. 2 to Task Order No. 31 for the Porters Hollow Sanitary Sewer Replacement and Rehabilitation Project to effect a net increase of \$166,378.00 in total fees from \$1,863,700.00 to \$2,030,078.00, in detail, as follows: (a) a net increase of \$83,547.00 in Basic Services by (1) a decrease in Preliminary and Final Design Phases of \$122,743.00, from \$787,400.00 to \$664,657.00, (2) a decrease in Bidding or Negotiating Phase of \$8,749.00 from \$42,000.00 to \$33,251.00, and (3) an increase in Construction Services Phase of \$215,039.00 from \$282,800.00 to \$497,839.00; (b) a net increase of \$82,831.00 in Additional Services by (1) an increase in Surveying of \$82,745.00 from \$342,900.00 to \$425,645.00, (2) a decrease in Smoke Testing of \$14,400.00 from \$14,400.00 to \$0.00, (3) an increase in Soil Borings and Geotechnical of \$29,372.00 from \$91,000.00 to \$120,372.00, (4) an increase in Easement Exhibits of \$2,652.00 from \$94,400.00 to \$97,052.00, (5) an increase in Plan Revisions (easement changes) of \$19,928.00 from \$141,600.00 to \$161,528.00 and (6) a decrease in Sewer Cleaning and Television of \$37,466.00 from \$67,200.00 to \$29,734.00. There is no change in the cost of the Resident Project Representative services with this Amendment No. 2. The increase in the Contract Administration Phase Engineering Services is the result of the contractor, Tri-State Pipeline, Inc., being behind its schedule with approximately 20.6% of the work being complete on Contract 15-1 with approximately 83.1% of the time expired and approximately 18.7% of the work being complete on Contract 15-2 with approximately 76.2% of the time expired, as reported by Burgess & Niple at the July 11, 2017, Project construction progress meeting. All other fee amount revisions are being made to reflect actual final costs for Basic Services and Additional Services tasks that are complete as of August 3, 2017.

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AGENDA, CONTINUED

- D. Consider for approval and authorize the General Manager, or his designee, to effect Amendment No. 1 to the Thrasher Group, Inc. General Engineering Services Contract Authorization to Proceed Work Order No. 13 to add Geotechnical Engineering Services in the amount of \$4,315.00 to the Design and Bidding Services phase for the Sherwood Forest Pump Station Upgrade Project. This amendment increases the design phase fee from a not-to-exceed amount of \$105,695.00 to a not-to-exceed amount of \$110,010.00. Work of this amendment includes providing soil borings and soil classification at the new pump station wet well to provide information to Bidders regarding depth to rock and to provide additional data for final design purposes.
- VI. Other matters for information and discussion.
 - A. Capital Projects Schedule.
 - B. Call Before You Dig – 811.
 - C. Other.
- VII. Executive session matters.
 - A. Personnel Matters.
 - B. Legal Matters.
 - 1. CSB v EPA.
 - 2. O'Dell/Holsclaw v CSB.
 - 3. J. F. Allen Construction Company (Business Court).
 - 4. Sines v CSB, CRW and Potesta.
 - 5. PSC – Jamestown IV.
 - 6. Pope v CSB.
 - 7. Other.
- VIII. Next Scheduled Meeting - Thursday, October 12, 2017.
- IX. Adjourn.

August 3, 2017 – Copies *via* e-mail to Board Members, Advisors and Staff and, for posting, to CSB IT Manager and Charleston City Clerk.