

CHARLESTON SANITARY BOARD

APRIL 20, 2017, BOARD MEETING – **10:30** A.M.

NOTICE AND AGENDA, Continued

501 VIRGINIA STREET, EAST, CHARLESTON, WV 25301

NOTICE AND AGENDA

For: Members: Chairman Mayor Danny Jones and Messrs. Mike Johnson, P.E. and John Tinney, Jr., Esquire.

Others: David Molgaard, Financial Advisor; Louis S. Southworth, II, Legal Advisor; Larry L. Roller, General Manager; Crystal Sanders, Finance Manager; Tim Haapala, Operations Manager; Teresa Dawson, Administrative Assistant.

- I. Approval of February 9, 2017, Meeting Minutes (a copy to be e-mailed by 4-17).
- II. Public Speakers.
- III. Presentation of Unaudited Financial Statements and Check Registers for the periods ended January 31, February 28, and March 31, 2017 (copies to be e-mailed by 4-17).
- IV. Old Business.
 - A. Porter Hollow Project.
 - B. Hickory Hollow/Kimberly Road Project.
 - C. Other Matters.
- V. New Business.
 - A. Consider, for approval, and authorize the General Manager, or his designee, to take all actions necessary to effect changes to the FYE 17 CSB Budget by removing the Plant Department position of Treatment Plant Electrician Manager, SBG 5/6, budgeted at the top of scale compensation of \$63,844, and adding the Administrative Department position of Assistant Operations Manager, Engineering, E 8/5, budgeted at the top of scale compensation of \$89,399; and by decreasing the Renewal and Replacement Account by \$25,555.
 - B. Consider, for approval, the FYE 2018 Budget (to be e-mailed by 4-17).
 - C. Consider, for approval, and authorize the General Manager or his designee to effect the award of a construction contract for the Emerald Road Pump Station Improvement Project, Contract No. 15-6, to Pipe Plus, Inc. of Nitro, WV, the lowest responsible bidder in the total amount of \$1,290,000.00, (plus \$50,000.00 contingency to be used at CSB managerial discretion)

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(Engineering estimate was \$1.2M). CSB FYE 18 Capital Budget for this project is \$1.34M.

- D. Consider, for approval, and authorize the General Manager or his designee to effect the award of a material purchase order for odor control devices for its Kimberly Road sewer collection system to the only responsible bidder, Purafil, Inc., in the total amount of \$23,400.00. CSB FYE 17 Capital Budget for this project is \$30,000.00.
- E. Consider, for approval, and authorize the General Manager or his designee to effect the award of a material purchase order for a 20-hp rotary screw compressor (planned replacement of one of two instrument air compressors on CSB's pressure swing adsorption unit) to the only responsible bidder, Total Equipment Company, in the total amount of \$12,014.00. Bids were opened on March 29, 2017. CSB FYE 17 Capital Budget for this project is \$15,000.00.
- F. Consider, for approval, and authorize the General Manager or his designee to take all actions, necessary to effect Amendment No. 1 to the Authorization to Proceed Work Order No. 11, an increase from \$13,500.00 to \$40,000.00, an increase of \$26,500.00, under the general engineering contract with The Thrasher Group, Inc., for the Construction Phase Engineering Services Phase of the Emerald Road Pump Station Improvement Project. CSB budgeted \$40,000.00 in its FYE 18 budget for these services for this Project.
- G. Consider, for approval, and authorize the General Manager or his designee to take all actions, necessary to effect to effect Change Order No. 2 to the Mike Enyart and Sons, Inc. November 2, 2016, Contract No. 15-7, the Hickory Hollow/Kimberly Road/Oakhurst Drive Sewer Replacement and Rehabilitation Project, extending the time for Project completion by 28 calendar days from July 4, 2017, to August 1, 2017, and an increase in the contract price of \$108,399.93, from \$1,707,151.17 to \$1,815,551.10, which change includes (1) original Bid Alternate "B" (slip lining @ \$59,543.70), (2) unanticipated field modification of manhole MH1-1 @ \$1,944.98, (3) unanticipated field modifications of 16 manholes @ \$895.00 and (4) additional slip lining work at another site @ \$46,016.25 (Budgeted for 2017 @ \$150K).

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- VI. Other matters for information and discussion.
 - A. Capital Projects Schedule.
 - B. CSB Uniforms Allowances Tax.
 - C. Other.
- VII. Executive session matters.
 - A. Personnel Matters.
 - B. Legal Matters.
 - 1. CSB v EPA.
 - 2. O'Dell/Holsclaw v CSB.
 - 3. J. F. Allen Construction Company (Business Court).
 - 4. Sines v CSB, CRW and Potesta.
 - 5. Cooling Towers – CAMC.
 - 6. Other.
- VIII. Next Scheduled Meeting - Thursday, June 8, 2017.
- IX. Adjourn.

April 12, 2017 – Copies *via* e-mail to Board Members, Advisors and Staff and, for posting, to CSB IT Manager and Charleston City Clerk.