

CHARLESTON SANITARY BOARD

APRIL 12, 2018, BOARD MEETING – 10:30 A.M.

MAYOR'S CONFERENCE ROOM, CHARLESTON CITY HALL

501 VIRGINIA STREET, EAST, CHARLESTON, WV 25301

NOTICE AND AGENDA

For: Members: Chairman Mayor Danny Jones and Messrs. Mike Johnson, P.E. and Jack Rossi.

Others: David Molgaard, Financial Advisor; Louis S. Southworth, II, Legal Advisor; Larry L. Roller, General Manager; Crystal Sanders, Finance Manager; Tim Haapala, Operations Manager; Teresa Dawson, Administrative Assistant.

- I. Approval of February 8, 2018, Meeting Minutes (copies to be e-mailed by 4-9-18).
- II. Public Speakers.
- III. Presentation of Unaudited Financial Statements and Check Registers for the periods ended January 31, February 28 and March 31, 2018, (copies to be e-mailed by 4-9-18).
- IV. Old Business.
 - A. Porter Hollow Project.
 - B. Emerald Heights Project
 - C. Other Matters.
- V. New Business.
 - A. Consider, for approval, and authorize the General Manager, or his designee, to take all actions necessary to effect the purchase of a \$5M catastrophic pollution liability insurance policy offered by Indian Harbor Insurance Company, the best responsible bidder through CSB's agent, Commercial Insurance Services, for a three year term for \$77,313.71 (Inclusive of terrorism and WV surcharge fees), payable in advance, with a deductible of \$50K.
 - B. Consider, for approval, the FYE 2019 Budget (to be e-mailed by 4-9).
 - C. Consider, for approval, and authorize the General Manager, or his designee, to take all actions necessary (in the form herewith presented to the Board) to Petition the City of Charleston to initiate eminent domain proceedings (to be prosecuted by Board counsel at Board cost) to acquire for the Board temporary construction easements necessary to effect the Board's repair of a

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NOTICE & AGENDA, CONTINUED

landslide affecting part of its sanitary sewer main and Anderson Heights Road, as part of the Board's Porters Hollow Sanitary Sewer Replacement and Rehabilitation Project, Contract No. 15-2.

- D. Consider for approval, the ratification of the purchase of a single axle dump truck from Worldwide Equipment, Inc. of Cross Lanes, WV, the low responsible bidder, in the total amount of \$121,696.16. This is a replacement for CSB dump truck No. 122 and is provided in the previously approved CSB FYE 18 Capital Budget for \$125,000.00.
 - E. Consider for approval, and authorize the General Manager, or his designee, to take all actions necessary to effect Amendment No. 4 to Task Order No. 31, in the amount of \$285,300.00, under the July 17, 2017, Agreement for Engineering Services with Burgess and Niple, Inc. for design and field surveying work necessary to update the project plans and specifications for bidding of the outstanding work on the Porter Project.
 - F. Consider, for approval, and authorize the CSB General Manager or his designee, to take all actions necessary to effect Task Order No.5, in the amount of \$204,000.00, under the July 17, 2017, Agreement for Engineering Services with Burgess and Niple, Inc. for Preliminary and Final Design; Bidding; Surveying, Mapping and Construction Layout; Soil Borings and Probes; Easement Exhibits and revising plans for the Danner Hollow Sewer Replacement Project. CSB FYE19 Capital Budget for this work is \$300,000.00.
 - G. Consider for approval and authorize the General Manager, or his designee, to effect the award of a construction contract to _____ (Bids to be opened 4/5/18) _____, the responsible bidder, in the total amount of \$ _____, for the Sherwood Forest Pump Station Upgrade Project. CSB FYE 18 Capital Budget for construction of this pump station is \$1,500,000.00.
- VI. Other matters for information and discussion.
- A. Capital Improvement Projects Schedule.
 - B. Other.

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NOTICE & AGENDA, CONTINUED

VII. Executive session matters.

A. Personnel Matters.

B. Legal Matters.

1. J. F. Allen v CSB.
2. O'Dell/Holsclaw v CSB (Notice of Appeal to WV Sup. Court 11-28-17).
3. Sines v CSB, CRW and Potesta.
4. CSB v EPA (WER case).
5. Other.

VIII. Next Scheduled Meeting - Thursday, June 14, 2018.

IX. Adjourn.

April 4, 2018 – Copies *via* e-mail to Board Members, Advisors and Staff and, for posting, to CSB IT Manager and Charleston City Clerk.